



FAUQUIER COUNTY
EMERGENCY OPERATIONS PLAN
NOVEMBER 2018

FAUQUIER COUNTY
DEPARTMENT OF FIRE, RESCUE AND EMERGENCY MANAGEMENT
62 CULPEPER STREET
WARRENTON, VIRGINIA 20186

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The Fauquier County Emergency Operations Plan will be reviewed annually or as appropriate after an exercise or incident and re adopted every four years. All updates and revisions will be recorded in the following table.

RECORD OF CHANGES

[illegible]

PLAN DISTRIBUTION

EMERGENCY OPERATIONS PLAN DISTRIBUTION LIST

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EXECUTIVE SUMMARY

This Plan is issued under the Authority of the Fauquier County Board of Supervisors at the recommendation of County officials. The all hazards plan will be reviewed annually and updated as necessary.

The Emergency Operations Plan is a document which provides the basic framework to guide departments, agencies, and organizations having emergency capabilities to mitigate, prepare for, respond to, and recover from any major emergency or disaster that may affect all or parts of Fauquier County.

The Basic Plan identifies authorities and references, defines operational conditions, describes the County Emergency Management organization, assigns emergency responsibilities, and provides a concept of operations. Annexes outline specific emergency support functions, assign tasks, and describe methods by which emergency functions will be accomplished. The Support Annexes provide supplemental information by providing guidelines to assist in carrying out appropriate emergency activities. Hazard Specific Annexes define specific emergency situations or hazards that could affect Fauquier County and the details for the emergencies caused by these specific hazards.

Users of this document are encouraged to recommend changes that will improve the clarity and use of this plan.

RESOLUTION

A RESOLUTION TO UPDATE AND RE-ADOPT THE FAUQUIER COUNTY
EMERGENCY OPERATIONS PLAN

WHEREAS, the Fauquier County Board of Supervisors is greatly concerned with the health, safety, and well-being of its citizens and desires that the best possible emergency services is available to them; and

WHEREAS, the Commonwealth of Virginia Emergency Services and Disaster Law of 2017, Chapter 3.2 of Title 44 of the Code of Virginia, (1950), as amended, requires that each city and county in the Commonwealth maintain an Emergency Operations Plan (EOP) that addresses its planned response to emergency situations; and

WHEREAS, the proposed updates to the Emergency Operations Plan, last formally adopted by the Board of Supervisors on October 9, 2014, have been developed by Fauquier County staff, in coordination with the Virginia Department of Emergency Management, incorporating engagement from responsible local agencies; now, therefore, be it

RESOLVED by the Fauquier County Board of Supervisors this 8th day of November 2018, That the Fauquier County Emergency Operations Plan, to include plans and procedures for both natural and man-made disasters, be, and is hereby, updated and re-adopted; and, be it

RESOLVED FURTHER, That the County Administrator, in his capacity as Director of Emergency Management, and the Chief of the Department of Fire, Rescue and Emergency Management, in his appointive capacity as coordinator of emergency management, shall exercise due diligence to maintain the EOP as a vital, current and dynamic plan to address all hazards.

A Copy Teste



*Paul S. McCulla, County Administrator
Clerk to the Board of Supervisors*

BASIC PLAN

- 1.0 PURPOSE** – The purpose of this Basic Plan is to establish the legal and organizational basis for operations in Fauquier County, to include the Towns of Warrenton, The Plains and Remington, in response to any type of disaster or large-scale emergency. It assigns broad responsibilities to local government agencies and support organizations for disaster mitigation, preparedness, response, and recovery. The plan is workable for both natural and manmade disasters and set forth the concepts and procedures whereby the County can effectively apply available resources to ensure casualties and property damage will be minimized and essential services will be restored as soon as possible.

2.0 SITUATION

- 2.1** Fauquier County is located in the Virginia Piedmont, east of the Blue Ridge Mountains, and west of the Bull Run Mountains. It is approximately 92 miles northwest of Richmond and 50 miles southwest of Washington D.C. centered at latitude 38.74^oN and longitude 77.81^oW. The county covers approximately 660 square miles and as of 2008 had a population of approximately 66,839. At the center of the county, the terrain elevation is 548 feet above sea level. Average temperature is 54.3°F; with an average annual precipitation is 3.60 inches per month. The Rappahannock River separates Fauquier County from Rappahannock and Culpeper Counties to the south.
- 2.2** The major transportation routes in Fauquier County are Route's 17, 28, 29, 50, 55, 211, and Interstate 66. There are approximately 58 miles of single rail line operated by Norfolk-Southern. There are 7 gas pipelines in the County totaling approximately 107 miles and 5 power transmission lines. There are two electrical generation plants in the county, both located in the Remington area. The Federal Aviation Administration (FAA) maintains an air traffic control facility in the Vint Hill region of the County.
- 2.3** Based on a hazard analysis of the area, the primary hazards in Fauquier County (in order of frequency of occurrence) are severe storms, hazardous material incidents, floods, transportation accidents, wildfires and Terrorism.
- 2.4** The government of Fauquier County is responsible for maintaining an emergency operational plan and response capability to protect the lives and property of its citizens from the effects of both man-made and natural disasters. Additionally, the county has a COOP plat to address the County Government continuity of operations, as the Government must continue to function throughout a disaster or emergency.
- 2.5** In accordance with the "Virginia Emergency Services and Disaster Law of 2017", as amended, the Fauquier County Emergency Operations Plan has been developed. This plan will be staffed, exercised, revised, readopted, and reissued every four years. This Plan will be distributed only as indicated (See Attachment 4) and will not be reproduced without the specific approval of the Director of Emergency Management, Emergency Management Coordinator, or designated representative.

3.0 ASSUMPTIONS

- 3.1** Emergencies of various types, size, intensity, and duration will occur within or near the jurisdictional boundaries of the County, with or without warning, and develop into disasters which affect the safety, health, and welfare of the population and cause damage or destruction to both private and public property.
- 3.2** Each department and agency tasked with a response role will be familiar with the plan, have accomplished the required training, and will review the plan annually and provide input for the maintenance of this plan.
- 3.3** An emergency situation may occur which exceeds local emergency response capabilities. External assistance is available, either through mutual aid agreements with nearby jurisdictions and volunteer emergency organizations, or through the State EOC via statewide mutual aid agreements and/or EMAC. A local emergency must be declared and local resources must be fully committed before state and Federal assistance is requested.

4.0 ORGANIZATION AND ASSIGNMENT OF RESPONSIBILITIES

- 4.1 Emergency Management Organizations** – The Emergency Management organization is a flexible organization and its responsibility emergency operations is specified in ESF #5 (Emergency Management). This basic response organization is augmented, as necessary, by other County agencies and volunteer organizations, which are assigned specific tasks in their respective ESF's. This organization may be expanded further by implementing the Statewide Mutual Aid (SMA) Agreement. The Fauquier County Administrator serves as Director of Emergency Management, and is in overall command of any emergency response operation. They are assisted by the Fauquier County Fire and Rescue Chief who functions as the Fauquier County Emergency Management Coordinator (EMC) and the Emergency Management Deputy Coordinator.
- 4.2 Support Agencies** – In the event of an actual or threatened large-scale emergency situation, the above organizations will be augmented by the following departments or agencies, which have been assigned emergency duties in addition to their primary day-to-day functions.
 - 4.2.1.1 Fauquier County(Support Agencies)**
 - a.** Board of Supervisors
 - b.** County Administration
 - c.** Social Services Department
 - d.** Health Department
 - e.** School Administration
 - f.** General Services
 - g.** Parks and Recreation Department

- h. Water and Sanitation Authority
- i. Community Development
- j. County Attorney
- k. Finance Department
- l. County Clerk
- m. Commonwealth's Attorney
- n. Commissioner of Revenue
- o. Fauquier County Virginia Cooperative Extension Office
- p. Other County Departments
- q. American Red Cross, Fauquier County Chapter
- r. Fauquier Amateur Radio Emergency Services (ARES)
- s. Civil Air Patrol

4.2.2 State Agencies (Support Agencies)

- a. Virginia Department of Emergency Management (VDEM)
- b. State Department of Environmental Quality
- c. State Health Department
- d. Division of Consolidated Laboratories
- e. Department of State Police
- f. Virginia Department of Transportation

- 4.3 Emergency Operations Responsibilities** – The “Commonwealth of Virginia Emergency Services and Disaster Law of 2017”, as amended, provides that Emergency Management organizations and operations be structured around existing constitutional government. Responsibilities are outlined in appropriate ESF's.

5.0 CONCEPT OF OPERATIONS

5.1 General

- 5.1.1** The Fauquier County Administrator is the Director of Emergency Management, who is, with the consent of the County Board of Supervisors, the constituted legal authority for approving Emergency Operations Plans and declaring a local state of emergency. The day-to-day activities of the emergency management program have been delegated to the EMC. The EMC will direct and control emergency operations in time of emergency and issue directives to other services and organizations concerning disaster preparedness.
- 5.1.2** Succession to the Director of Emergency Management will be the Deputy County Administrator, and then members of the County Board of Supervisors in order of seniority.

- 5.1.3** The Fauquier County Local Emergency Planning Committee (LEPC), composed of members appointed by the Board of Supervisors, is responsible for the development and maintenance of this plan. Membership in the LEPC, as required by SARA Title III regulations, is composed of the Director of Emergency Management(or their designee), representatives from the Fauquier County Sheriff's Office, Warrenton Police Department, Department of Fire, Rescue and Emergency Management, news media representatives, interested community groups, facility owners and operators.
- 5.1.4** The LEPC will coordinate the compatibility of the plans and procedures of Towns, key facilities, and private organizations within the County with the County's Emergency Operations Plan, as appropriate.
- 5.1.5** The day-to-day activities of the Emergency Management program, for which the EMC is responsible, include developing and maintaining an EOP, maintaining the County EOC in a constant state of readiness(ready to be activated), and other staff actions as requested by the LEPC.
- 5.1.6** The initial arriving County emergency response units shall establish on-scene command and control in accordance with the principles of the Incident Command System (ICS) as described in National Incident Management System (NIMS). If the initial arriving unit is a Virginia State Police unit, that unit will assume initial incident command until appropriate County units arrive on scene. The management of the emergency will transition to a "unified command", with tactical response units under the supervision of their designated command officer, when the "Responsible Party" representatives, State, Federal, and other external elements arrive on scene. In a hazardous materials incident, the sector Fire Chief or senior Fire/Rescue official on scene will coordinate the overall utilization of responding County, Town, and external units. Support shall be provided from various agencies with appropriate expertise including but not limited to environmental, health, transportation. The County ESC, or designee will provide advice, assistance, and will coordinate requests for assistance from outside the county. The EMC will also determine if the situation warrants activation of the County Emergency Operations Center (EOC).

The EMC, or designated alternate, will determine the need to evacuate large areas and will issue orders for evacuation or other protective action as needed to ensure the safety of the inhabitants of the affected areas. The Sheriff's Office, in coordination with the Warrenton Police Department, will implement evacuation and coordinate security for the evacuated area according to ESF # 13.

- 5.1.7** The DEM, EMC or, in their absence, a designated alternate, with support from County and Town officials, will exercise direction and control from the EOC during disaster

operations. The EOC may be partially or fully manned depending on type and scope of the disaster. The EOC will coordinate the receiving of logistical and administrative support to response personnel deployed to the disaster site(s). Available warning time will be used to implement increased readiness measures, which will ensure maximum protection of the county population, property, and supplies from the effects of threatened disasters.

5.1.8 Additional guidance is contained in the County Hazardous Materials Emergency Response Plan. All disaster-related expenditures will be documented to provide a basis for reimbursement. In time of emergency, county departments head will continue to be responsible for the protection and preservation of records essential for the continuity of government operations in accordance with the County Continuity of Operations Plan. Department and agency heads will establish lists of succession of key emergency personnel.

5.1.9 Day-to-day functions that do not contribute directly to emergency operations may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be redirected to accomplish the emergency task by the department concerned.

5.1.10 The County must be prepared to bear the initial impact of a disaster on its own for 48-72 hours. Help may not be immediately available from the State or Federal government after a disaster. All appropriate locally available resources will be fully committed before requesting assistance from the state. A list of local resources is located in the EOC resource book. Requests for State assistance will be made through the County EOC to the state EOC.

5.1.11 Support by Virginia National Guard military units may be requested through the State EOC. Military forces, when made available, will support and assist local agencies and may receive mission-type requests, to include objectives, priorities, and other information necessary to accomplish missions through the county EOC from the EMC or designated representative.

5.1.12 Declaration of a Local Emergency

- a. The County Board of Supervisors, by resolution, will declare an emergency to exist whenever the threat or actual occurrence of a disaster is of sufficient severity and magnitude to require significant expenditures and a coordinated response in order to prevent or alleviate damage, loss, hardship, or suffering.
- b. A declaration of a local emergency activates the response and recovery programs of all applicable local and interjurisdictional Emergency Operations Plans and

authorizes the furnishing of aid and assistance in accordance with those plans. In the event the Board cannot convene due to the disaster, the Director of Emergency Management, or any member of the Board of Supervisors in his absence, may declare a local emergency to exist subject to confirmation of the entire Board, within forty-five days. The ESC will advise the State EOC immediately following the declaration of a local emergency.

5.1.13 The declaration of a local emergency activates the Emergency Operations Plan and authorizes the provision of aid and assistance there under. It should be declared when a coordinated response among several local agencies/organizations must be directed or when it becomes necessary to incur substantial financial obligations in order to protect the health and safety of persons and property or to provide assistance to the victims of a disaster.

5.1.14 Local situation reports will be completed at the end of each day for the duration of local EOC operations and submitted through WebEOC. All disaster-related expenditures must be documented in order to be eligible for post-disaster reimbursement should a federal disaster be declared.

5.1.15 The State Emergency Operations Plan requires the submission of the following reports by local government in time of emergency: Local Situation Report, Initial Damage Assessment Report, and an After-Action Report.

5.1.16 This plan is effective as a basis for training and pre-disaster preparedness planning upon receipt. The county EOP becomes effective for execution when:

- a. Any disaster threatens or occurs in the County and a local disaster is declared under the provisions of Section 44-146.21, the Commonwealth of Virginia Emergency Services and Disaster Law of 2017, as amended.
- b. The Governor declares a state of emergency.

5.1.17 Operational Phases

- a. **Routine Operations** – Normal daily activities and monitoring of conditions are ongoing. No or extremely limited augmentation of staff at EOC. The Governor has not declared a State of Emergency to exist. A “Local Emergency” declaration does not exist. **The EOC is not activated.**
- b. **Increased Readiness** – A situation has developed or threatens to develop which will potentially require action under the Emergency Operations Plan. A state of Emergency might be in place in anticipation of significant state-level involvement. There might be augmented staffing at the EOC. Local emergency declaration may be made in anticipation of problems. Examples may include a mass causality incident, large scale fire(s), weather events, etc. **The EOC may or may not be activated.**

- c. **Response Operations** – The EOC has significant additional or fully augmented staffing on a 24-hour schedule. The Governor has issued or is considering issuance of a State of Emergency declaration and/or there may be a federal declaration (Emergency or Major Disaster) in effect. Emergency Operations Plan is being utilized. **The EOC is activated.**
- d. **Recovery Operations** – Activities are shifting away from the EOC towards a Recovery phase for implementation of various state/federal recovery programs. The EOC, while still involved in the event, is returning to decreased status levels. **The EOC is activated.**

6.0 TRAINING AND EXERCISES

- 6.1 **Objectives** – Trained and knowledgeable personnel are essential for the prompt and proper execution of the Fauquier County Emergency Operations Plan and sub-plans. Fauquier County will ensure all response personnel have a thorough understanding of their assigned responsibilities in a disaster situation. All personnel will be provided with the necessary training to execute their responsibilities in an effective and responsible manner.
- 6.2 **Program Design** – The Director of Emergency Management (County Administrator) and ESC are responsible for the development, administration, and maintenance of a comprehensive training and exercise program tailored to the needs of Fauquier County. This program will be comprised of a general core, functionally specific, as well as on-going refresher training programs designed to attain and sustain an acceptable level of emergency preparedness for Fauquier County.
- 6.3 **Procedures** – Training will be based on Federal and State guidance. Instructors will be selected from local, State, and Federal government employees. Instructors will also be unitized from private industry, the military, quasi-public and volunteer groups trained in emergency services and response. All training and exercises conducted in Fauquier County will be documented by after action reports. The after action reports identifies training and highlights area for improvement.
- 6.4 **Annual Exercises** – The EMC will develop, plan, and conduct functional and/or full-scale exercises annually. These exercises will be designed to not only evaluate the Fauquier County Emergency Operations Plan but to train all appropriate officials, emergency response personnel, County employees, and improve the overall emergency response organization and capability of Fauquier County. Deficiencies identified by the exercise will be addressed and corrected immediately.

7.0 FINANCIAL MANAGEMENT

Financial management during declared disasters or emergencies is coordinated by the County Finance Department for all participating agencies.

- 7.1 Procurement Policies and Regulations** – An emergency may arise in order to protect personal safety, life or property, i.e., an occurrence of a serious, urgent and threatening nature that demands immediate action to avoid termination of essential services or a dangerous condition. In such cases, a Purchase Order or contract may be awarded by the Procurement Division without competitive bidding or competitive negotiation: however, such procurement shall be made with as much competition as is practicable under the circumstances. A written determination and justification establishing the basis for the emergency and for the selection of the particular contractor/vendor must be submitted by the requesting department to the Procurement Division prior to creating an obligation. The Purchasing Agent will approve or disapprove the purchase as an emergency procurement. The approved written determination shall become part of the procurement file. For purchases with a total cost in excess of Fifty Thousand Dollars (\$50,000) a written notice, usually the emergency justification form, stating that the contract is being awarded, or has been awarded on an emergency basis shall be publicly posted on the Procurement website for ten (10) calendar days, beginning on the day of the award or the decision to award is announced, whichever occurs first, or as soon thereafter as is practicable. Notwithstanding the foregoing, if an emergency occurs at times other than regular business hours, the concerned department may purchase directly the required goods or contractual services. The requesting department shall, however, whenever practicable, secure competitive telephone bids and order delivery to be made by the lowest responsible bidder.

The requesting department shall also, as soon as practicable, submit to the Procurement Division a tabulation of bids received, if any, a copy of the delivery record and a written explanation of the circumstances of the emergency. In the event of any emergency which utilizes the Fauquier County Emergency Operation Plan, documentation shall follow the guidelines of the most recent edition of that plan.

8.0 PURCHASING CARD PROCEDURES

Purchasing cards are for official County business and used for small purchases. The P-card program does not modify or replace the Procurement Policy or any other County Policy applicable to the purchase being made. The P-Card Administrator should be notified of an emergency where the P-Card may be used. The P-Card Administrator can modify spending limits and categories as needed during an emergency or in preparation of a weather related event or special event where Fire, Rescue and Emergency Management will be required to respond or stand-by.

AUTHORITIES AND REFERENCES

The following authorities and references constitute the statutory and operational basis to a significant event in Fauquier County:

Federal

- The Federal Civil Defense Act of 1950, Public Law 81-920, as amended.
- The Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended
- Emergency Management and Assistance, Code of Federal Regulations, Title 44.
- Americans with Disabilities Act of 1990, as amended
- Comprehensive Preparedness Guide (CPG) 101: Developing and Maintaining State, Territorial, Tribal, and Local Government Emergency Plans, March 2009
- Disaster Mitigation Act of 2000, Public Law 106-390
- Emergency Management Assistance Compact, Public Law 104-321
- Homeland Security Act of 2002, Public Law 107-296
- Homeland Security Presidential Directive 5, Management of Domestic Incidents, February 28, 2003
- Homeland Security Presidential Directive 8, National Preparedness, March 30, 2011
- Homeland Security Exercise and Evaluation Program (HSEEP), February 2007
- Intelligence Reform and Terrorism Protection Act of 2004, Public Law 108-458
- Integrated Public Alert & Warning System (IPAWS) Memorandum of Agreement
- National Response Framework (NRF), January 2008
- National Incident Management System (NIMS), December 2008
- Pets Evacuation and Transportation Standards Act of 2006, Public Law 109-308
- Post-Katrina Emergency Management Reform Act of 2006
- Rehabilitation Act of 1973
- Superfund Amendments and Reauthorization Act (SARA) of 1986, Title III

Virginia

- Code of Virginia, Title 2.2 Administration of Government, Chapter 43 Virginia Public Procurement Act
- Code of Virginia, Title 15.2 Counties, Cities, and Townes, Chapter 9 General Powers of Local Governments
- Code of Virginia, Title 32.1 Health, Chapter 8, Postmortem Examinations and Services
- Code of Virginia, Title 44 Military and Emergency Laws, Chapter 3.2 Emergency Services and Disaster Laws
- Code of Virginia, Title 56 Public Service Companies, Chapter 23 Virginia Electric Utility Regulation Act

- Code of Virginia, Title 62.1 Waters of the State, Ports and Harbors, Chapter 3.1 State Water Control Law, Article 11 Discharge of Oil into Waters
- Commonwealth of Virginia Emergency Operations Plan
- Virginia Evacuation Transportation Plan, VDEM Region 2, June 2011

Local

- Fauquier County Continuity of Operations Plan, December 2016
- Rappahannock-Rapidan Regional Hazard Mitigation Plan, June 2012
- Fauquier County Hazardous Materials Emergency Response Plan, June 2004
- Fauquier County Severe Weather Plan, March 2015

DEFINITIONS

Emergency Operations Center (EOC) - Centrally located government or community building, equipped with communications and emergency power, for coordination of government services, volunteer organizations, and emergency public information.

Emergency Services - The preparation for and the carrying out of functions (other than functions for which military forces are primarily responsible) to prevent, minimize, and repair injury and damage resulting from natural, man-made, or war-caused disasters. These functions include firefighting, police, medical and health, rescue first aid, warning, communications, evacuation, resource management, plant protection, restoration of public utility services, and other functions related to preserving the public health, safety, and welfare.

Hazardous Materials - Substances and materials in quantities and forms that may pose an unreasonable risk to health and safety or to property when transported in commerce. Hazardous materials include: explosives, radioactive materials, etiologic agents, flammable liquids or solids, combustible liquids or solids, poisons or poisonous gases, oxidizing or corrosive materials, irritants, compressed gases, and hazardous waste (as defined in United States Department of Transportation Regulations).

Local Emergency - The condition declared by the local governing body when, in its judgment, the threat or actual occurrence of a disaster is or threatens to be of sufficient severity and magnitude to warrant coordinated local government action to prevent or alleviate loss of life, property damage, or hardship. A local emergency arising wholly or substantially out of a resource shortage may be declared only by the Governor, upon petition of a local governing body, when he deems the situation to be of sufficient magnitude to warrant coordinated local government action to prevent or alleviate the hardship or suffering threatened or caused thereby.

Local Emergency Planning Committee (LEPC) - Appointed representatives of local government, private industry, businesses, environmental groups, and emergency response organizations charged with meeting the hazardous materials planning requirements of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III).

Major Disaster - Any natural or man-made disaster in any part of the United States which, in the determination of the President of the United States, is or thereafter determined to be of sufficient severity and magnitude to warrant disaster assistance above and beyond emergency services by the federal government to supplement the efforts and available resources of the several states, local governments, and relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby and is so declared by him.

Man-Made Disaster - Any industrial, nuclear, or transportation accident, explosion, conflagration, power failure, resource shortage, or other condition such as sabotage, oil spills, and other injurious environmental contaminations which threaten or cause damage to property, human suffering, hardship, or loss of life.

Natural Disaster - Any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, earthquake, drought, fire, or other natural catastrophe resulting in damage, hardship, suffering, or possible loss of life.

Resource Shortage - The absence, unavailability, or reduced supply of any raw or processed natural resource or any commodities, goods, or services of any kind which bear a substantial relationship to the health, safety, welfare, and economic well-being of the citizens of the Commonwealth.

Severe Weather "Warning" - Severe weather conditions which could cause serious property damage or loss of life have occurred--have been actually observed or reported. For example, a Flash Flood Warning means that heavy rains have occurred and low-lying areas are likely to be flooded.

Severe Weather "Watch" - Atmospheric conditions indicate that severe weather is possible, but has not yet occurred (e.g., Hurricane Watch, Flash Flood Watch, Tornado Watch, etc.).

Situation Report, Local - A form which, when completed at the end of each day of local EOC operations, will provide the city or County with an official daily summary of the status of an emergency and of the local emergency response. A copy should be submitted to the State EOC via fax machine.

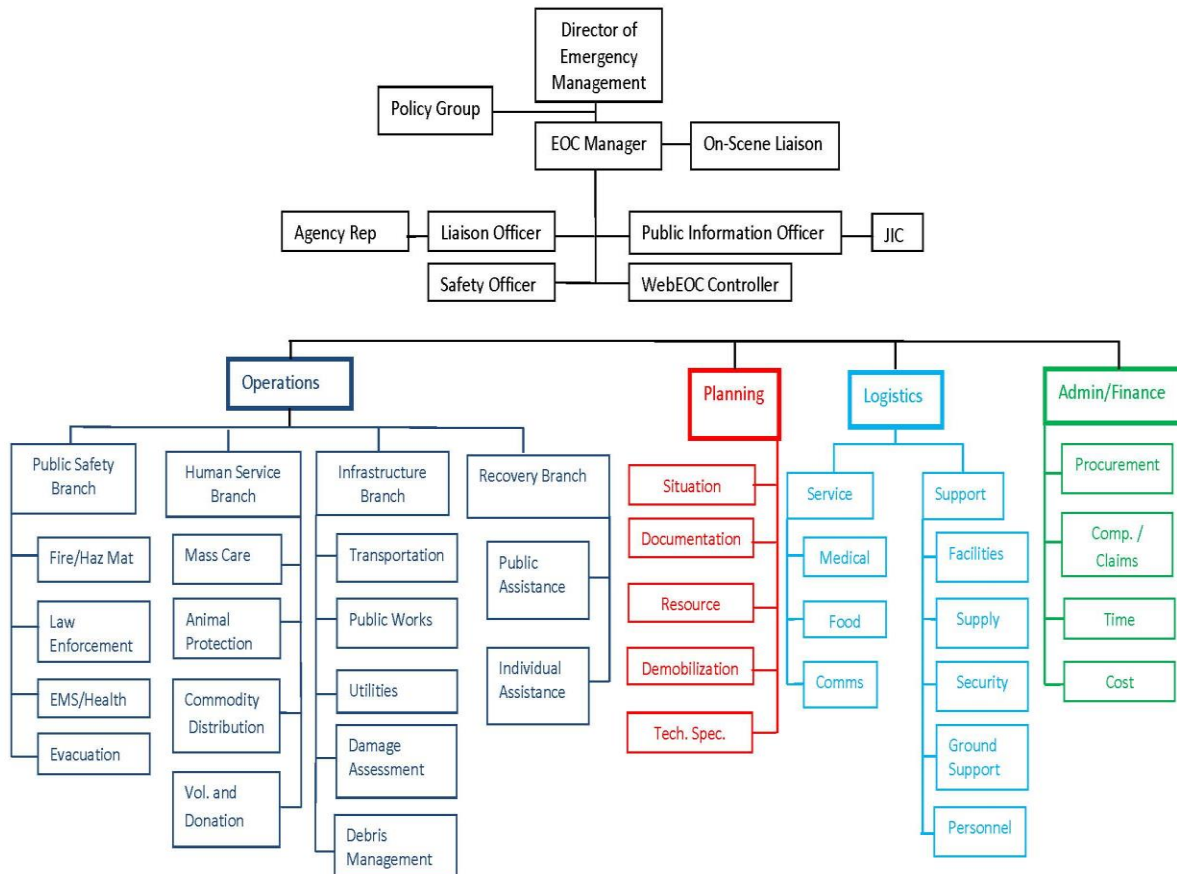
State of Emergency - The condition declared by the Governor when, in his judgment, a threatened or actual disaster in any part of the state is of sufficient severity and magnitude to warrant disaster assistance by the state to supplement local efforts to prevent or alleviate loss of life and property damage.

GLOSSARY OF ACRONYMS

ARES	Amateur Radio Emergency Service
ACOE	U.S. Army Corps of Engineers
ARC	America Red Cross
BLM	Bureau of Land Management
CAP	Civil Air Patrol
CEM	Comprehensive Emergency Management
CERT	Citizens Emergency Response Team
DAC	Disaster Application Center
DCR	Virginia Department of Conservation and Recreation
DEQ	Virginia Department of Environmental Quality
DFIRM	Digital Food Insurance Rate Map
DHS	Department of Homeland Security
DOF	Virginia Department of Forestry
DOH	Virginia Department of Health
EBS	Emergency Broadcast System
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	U.S. Environmental Protection Agency
FBI	Federal Bureau of Investigations
FEMA	Federal Emergency Management Agency
GIS	Geographic Information System

HAZMAT	Hazardous Material
HMERP	Hazardous Material Emergency Response Plan
HMO	Hazardous Materials Officer
IA	Individual Assistance
IEMS	Integrated Emergency Management System
LEPC	Local Emergency Planning Committee
MAA	Mutual Aid Agreement
MOA	Memorandum of Understanding
MEDEVAC	Medical Evacuation
MSDS	Material Safety Data Sheets
NOAA	National Oceanic and Atmospheric Administration
NPS	National Park Service
NWS	National Weather Service
PIO	Public Information Officer
RACES	Radio Amateur Civil Emergency Services
SARA	Superfund Amendments and Reauthorization Act
SHMO	State Hazard Mitigation Officer
SMA	Statewide Mutual Aid
SOP	Standing Operating Procedures
VDEM	Virginia Department of Emergency Management
VDOT	Virginia Department of Transportation
VOAD	Volunteer Organizations Active in Disaster
WMD	Weapons of Mass Destruction

EOC Organizational Chart



SAMPLE DECLARATION OF A LOCAL EMERGENCY



COUNTY OF FAUQUIER OFFICE OF THE COUNTY ADMINISTRATOR

PAUL S. McCULLA
County Administrator

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FAX 540-422-8022

E-mail: paul.mcculla@faquiercounty.gov

CATHERINE M. HERITAGE
Deputy County Administrator

September 11, 2018

A local emergency is hereby declared in Fauquier County effective September 11, 2018 at 0900.


This local emergency has been declared due to impacts that could cause disruption in transportation and infrastructure services threatening the delivery of public safety services requiring additional personnel, equipment, and sheltering personnel to be on standby.

This local emergency will remain in effect until rescinded by a subsequent order.

As the County Administrator and Director of Emergency Management, I, Paul McCulla, exercise the authority given me under Section 44-146.21 of Code of Virginia (1950), to preserve the public safety and hereby render all required and available assistance vital to the security, well-being, and health of the citizens of this County.

I hereby direct all departments and agencies of Fauquier County to take whatever steps necessary to protect life and property, public infrastructure, and provide such emergency assistance deemed necessary.

FAUQUIER COUNTY

By:  (Signature)
Paul S. McCulla
County Administrator
9-11-2018 (Date)



Background

An Emergency Support Function (ESF) is the culmination of the adoption of an “all-hazards” approach to emergency management and the evolution of Emergency Operations Center (EOC) management in Fauquier County. An all-hazards approach signifies that a jurisdiction plans and prepares for the actions and functional responsibilities that will be required during a significant event, despite the nature of that event. The ESFs are a nationally recognized organizational model utilized by all-hazards jurisdictions. They represent the actions that Fauquier County expects to perform in response to any significant event.

Purpose

The ESF Annex describes the specific responsibilities each function will complete to successfully achieve strategic goals identified while operating in the EOC. Each ESF has a designated Coordinator, Primary Agency, and Support Agencies. The ESF’s position within the EOC Incident Command System (ICS) Organization Chart is also described. The annex is composed of 18 ESFs which serves as the response framework for operations in the EOC.

Scope

The ESF coordinator is responsible for overall management and collaboration of the ESF. Duties of the ESF coordinator include:

- Coordinates ESF activities with primary and support agencies;
- Monitors and assists with tactical planning by members of the ESF;
- Conducts ESF meetings and briefings;
- Identifies priorities; and maintains and updates situational awareness.

An ESF may have more than one primary agency with significant roles and responsibilities. The primary agency may have additional authorities, resources, and/or capabilities for that particular function.

Responsibilities of the primary agency include:

- Supports the ESF coordinator and collaborates with other primary and/or support agencies;
- Provides staff to support EOC and ancillary operations;



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- Coordinates and manages missions and assignments;
- Provides ongoing plan development;
- Identifies resources, personnel, and equipment requisite to support the operation.

Similar to a primary agency, there may be multiple support agencies for each ESF.

Responsibilities of a support agency include:

- Participates in plan development and execution;
- Provides staff to support EOC and ancillary operations;
- Provides resources, personnel, and equipment as requested by the ESF coordinator.

Concept of Operations

The size, scope, and complexity of the significant event will determine which ESFs are activated. Each ESF is comprised of a framework including: scope; relevant statutes, plans, and policies; unique planning assumptions; ESF-specific responsibilities; agency responsibilities; and missions and assignments.

ESFs are organized and managed utilizing the principles of ICS as part of the County's compliance with the National Incident Management System (NIMS). Through ICS, the EOC and the ESFs benefit from a structure that provides unity of command, manageable span of control, incident action planning, and management by objectives.

To assemble a workforce to staff and successfully operate ESFs during an EOC activation requires the cooperation and collaboration of numerous County agencies and partners. On several occasions, a single organization may be associated with multiple functions either as a primary or support agency.

GENERAL PLANNING ASSUMPTIONS

This section identifies global, overarching planning assumptions that require consideration when executing the Emergency Operations Plan (EOP). Unique and individual planning assumptions are addressed in each ESF, as applicable.

Coordination

- Information coordination will be limited at the onset of an incident.



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Initial actions to mitigate the effects of a significant event will be performed as soon as possible by the local government.

- Federal and State disaster assistance, if provided, will supplement, not substitute for, relief provided by Fauquier County.

Situational Awareness

- EOC personnel will maintain local, regional, or national situational awareness through all available forms of information sharing.
- All ESFs will report any injuries sustained by staff or damage to equipment both in the EOC and in the field.
- All ESFs will assess the condition of their respective facilities, including those deemed mission critical, report the status of those facilities, and coordinate repair and restoration.

Impacts

- A significant event may occur at any time of the day or night, weekend, or holiday, with little or no warning.
- The local transportation infrastructure will likely sustain damage and may diminish the effectiveness and efficiency of response and recovery.
- A Rapid Needs assessment will assist in the determination of response priorities and demands.
- The capability to produce or disseminate emergency public information may be restricted or non-existent due to widespread damage to the communications network and critical infrastructure.
- The immediate use of communications systems for emergency operational activities may exceed local capabilities, requiring assistance from neighboring jurisdictions or state agencies.

Administration

- All requests for assistance will be managed through the EOC utilizing approved methods as described in the *Fauquier County Emergency Operations Center Policies and Procedures Guide*.
- Personnel will maintain accurate logs pertaining to time, finances, and other pertinent information.
- Each department and/or agency is responsible for creating policies and procedures specific to their ESF in order to achieve missions and assignments.

ESFs



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The following list designates the ESFs and associated Primary Agency that are described within this annex. In an effort to minimize confusion, the roles and responsibilities described in the Fauquier County ESFs are generally consistent with the Commonwealth of Virginia Emergency Operations Plan (COVEOP) and the National Response Framework (NRF).

Emergency Support Function	ESF Primary Agency
ESF-1 Transportation	VDOT
ESF-2 Communications	FCSO Communications Division
ESF-3 Public Works and Engineering	Town of Warrenton Public Works
ESF-4 Firefighting	Department of Fire, Rescue and Emergency Management
ESF-5 Emergency Management	Department of Fire, Rescue and Emergency Management
ESF-6 Mass Care, Emergency Assistance, Housing, and Human Services	Department of Social Services
ESF-7 Logistics Management and Resource Support	Department of Fire, Rescue and Emergency Management
ESF-8 Public Health and Medical	Health Department
ESF-9 Search and Rescue	Department of Fire, Rescue and Emergency Management
ESF-10 Hazardous Materials Response	Department of Fire, Rescue and Emergency Management
ESF-11 Agriculture and Natural Resources	Fauquier Cooperative Extension
ESF-12 Energy	Department of Fire, Rescue and Emergency
ESF-13 Law Enforcement	Fauquier County Sheriff's Office
ESF-14 Community Recovery	Department of Fire, Rescue and Emergency Management
ESF-15 External Affairs	Office of the County Administrator
ESF-16 Finance and Administration	Department of Finance



Primary Agency:

Virginia Department of Transportation (VDOT)

Support Agencies and Organizations:

Sheriff's Office, Communications Division, Warrenton Police Department, Virginia State Police, Public Schools, Transportation Division

I. Introduction

A. Purpose

To provide organization, mobilization and coordination of transportation services and infrastructure restoration during and following a disaster.

B. Scope

Responsibilities of the agencies involved include but are not limited to:

- Assist with the emergency efforts to transport people from immediate danger, to transport personnel for the support of emergency activities, and transport relief personnel for recovery efforts.
- Maintain safe and fluid ingress/egress routes
- Traffic control along ingress/egress routes
- Maximizing roadway capacity of critical roadway links and intersections

C. Organizational Roles and Responsibilities

Virginia Department of Transportation

- a. Allocate of resources necessary to maintain and restore the transportation infrastructure.
- b. Provide traffic control assistance and damage assessment of the transportation infrastructure.
- c. Identify the most viable transportation networks to, from and within the disaster area and regulate the use of these transportation networks.
- d. Identify, prioritize, procure, and allocate available resources to maintain and restore the transportation infrastructure.
- e. Provide status updates in conjunction with VDOT to the Operations Section Chief at the EOC.



Fauquier County Sheriff's Office, Police Departments, and Virginia State Police

- a. Provide traffic control assistance
- b. Assist with determining the most viable transportation networks to, from and within the disaster area and regulates the use of transportation networks.
- c. Provide frequent updates to the Operations Section Chief at the EOC with the status of the transportation infrastructure.
- d. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

D. Concept of Operations

Department Responsibilities – Each County Department is responsible for developing the necessary traffic control measures for their components of the transportation system and coordinating their actions with the primary agency. Upon activation of the EOC the concerned agencies will begin to preplan the evacuation plan so that it can be enacted at the notice of evacuation with the minimal amount of disruptions and delays. A preliminary evaluation of all critical links and intersections along evacuation routes will be conducted to determine the type of traffic control measures likely to be required at these designated locations.

Traffic Control Measures – Traffic control measures may include, but are not necessarily limited to, such actions as modifying signal controls at key intersections, manually influencing traffic flow through the use of physical barriers/cones, or by stationing manpower along critical roadways or intersections, along evacuation routes. The Virginia Department of Transportation will close County bridges when sustained winds reach 60 miles per hour.

Critical Locations – All critical links and intersections identified and designated by County, State, and Federal authorities as being important to facilitate traffic flow from high risk areas, will be controlled and patrolled by the appropriate County, State, or Federal law enforcement officials.

Disabled Vehicles – Disabled vehicles will be removed promptly from the road network, to maximize vehicular flow and roadway capacity, while minimizing bottlenecks or delays. Tow trucks will be strategically pre-positioned along critical routes and at high risk areas to ensure a prompt response to these situations. Individual response trucks will be dispatched by the EOC based on position in response to radio requests from deputies, troopers, and other emergency responders.



E. Actions

a) Mitigation/Preparedness

- a. Develop and maintain plans to provide for effective law enforcement, traffic control, and the security of vital facilities and supplies.
- b. Identify essential facilities and develop procedures to provide for their security and continued operation.
- c. Develop procedures for warning and evacuating residents with special needs (elderly, handicapped, etc.) Anticipate and resolve problems associated with these population groups such as evacuating nursing homes, schools, jails/prisons, etc.
- d. Identify potential evacuation routes and traffic control points
- e. Provide for backup power, backup radio communications with the EOC for each team.

b) Response/Recovery

- a. Begin to implement evacuation as directed by the EOC (Directives will be issued for pre-determined evacuation zones and, possibly, for special facilities as needed based on the emergency situation.)
- b. Provide traffic control to effect evacuation as directed.
- c. Provide security for the evacuated area and essential facilities to include designated shelters.
- d. Maintain communications with EOC.
- e. Provide lifesaving emergency services as needed.
- f. Prepare to provide security to damaged areas.
- g. Modify the traffic control mission as needed to facilitate security.
- h. Prepare for the return movement of evacuees.
- i. Help ensure an efficient and safe return movement of evacuees.
- j. Assist with identification of the dead if necessary.
- k. Assist with damage assessment.
- l. Complete and submit disaster-related expenses (excluding VDOT) and damage assessment records



REENTRY

MISSION

To develop a reentry process to the disaster area that will ensure an orderly and expedient return to the evacuated area, provide for the safety and welfare of the people—as well as the security of their property—after their return, and allow recovery teams the opportunity to accomplish their tasks, as assigned.

SITUATION

- a. The evacuated population will want to return to their homes and businesses immediately following the disaster.
- b. The same routes used in the evacuation will be used to return to the disaster area. Traffic in the return phase will be heavy and will experience similar problems as in the evacuation phase.
- c. Access to and mobility in the stricken area will be impeded by damaged segments of the transportation system, debris, areas cordoned off due to identified hazards, and recovery teams attempting to restore the areas.

ORGANIZATION

- a. The ESC, in coordination with damage assessment teams, Town, County, State, and Federal agencies, will determine the level of accessibility to the disaster areas by the general population, businessmen, media, and recovery teams.
- b. The Fauquier Sheriff's Office, in coordination with Warrenton Police Department, is responsible for implementing the necessary traffic control measures on return routes, establishing security measures around and in the disaster area, and enforcing access restrictions directed by Fauquier officials.

D. Concept of Operations

- a. The ESC will develop accessibility policies to the disaster areas, in coordination with the appropriate Town, County, State, and Federal officials. Access to areas of the County will vary depending on the extent of the damage sustained and the conditions of the area at the time immediately following the disaster and who is requesting accessibility.
- b. The accessibility policies developed and implemented will define who will be given access to the damaged areas initially, any time restrictions regarding their access,



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- whether escorts will be necessary, and what protective gear or identification will be required, if any, to enter the area requested. Methods to facilitate identification of emergency workers, media, insurance adjusters, retail owners, etc., will also be developed for safety and security purposes, utilizing some system of colored badges, name tags, arm bands, etc. The Fauquier Sheriff's Office, in coordination with Warrenton Police Department, is responsible for enforcing these policies and procedures. Examples of an entry permit to a restricted area and a waiver of liability form appear at the end of this section.
- c. The disaster area will have to be evaluated quickly in terms of public safety to determine the degree of accessibility allowable given the conditions observed. Initially most, if not the entire area, will probably be restricted to damage assessment, search and rescue, debris removal, and critical facilities restoration teams. Those areas identified as posing a potential danger or risk to the general population will be identified and cordoned off with warning placards posted. As roads are cleared and serious hazards removed or cordoned off, areas of the County will be opened up to the general public. Retail merchants and industries will be provided early access to the disaster area to assess their damages and make the appropriate arrangements to secure and protect their inventories.
 - d. The Public Information Officer is responsible for developing announcements that address the following:
 - (1) Notification of residents and retail merchants when it is appropriate to return.
 - (2) Area condition reports that identify the areas which are safe or unsafe for entry, as well as the restrictions that apply to those areas.
 - (3) Post-disaster operations of local, state, and federal agencies.
 - (4) Where to go to apply for disaster assistance programs.
 - e. The Fauquier Social Services Department, in coordination with other County departments, and State and Federal agencies, will make arrangements to provide essential services and accommodations, such as potable water, food, and waste disposal, to support recovery teams and the general public as they return to the area. The County Administrator will identify facilities in the Continuity of Operations Plan to temporarily house departments and service agencies that were destroyed in the disaster.



ENTRY PERMIT TO ENTER RESTRICTED AREAS

1. Reason for entry (if scientific research, specify objectives, location, length of time needed for study, methodology, qualifications, sponsoring party, NSF grant number and date on separate page). If contractor/agent--include name of contractual resident party, attach evidence of right of interest in destination. Resident: Purpose.

2. Name, address, and telephone of applicant, organization, university, sponsor, or media group. Also contact person if questions should arise.

3. Travel (fill out applicable sections; if variable call information to dispatcher for each entry)

Method of Travel (vehicle, aircraft) _____

Description of Vehicle/Aircraft Registration _____

Route of Travel if by Vehicle _____

Destination by legal location or landmark/E911 address _____

Alternate Escape route if different from above _____

4. Type of 2-way radio system to be used and your base station telephone number we can contact in emergency (a CB radio or radio telephone will not be accepted). Resident: cellular or home number.

Entry granted into hazard area.

Authorizing Signature _____ Date _____

The conditions for entry are attached to and made a part of this permit. Any violation of the attached conditions for entry can result in revocation of this permit. The Waiver of Liability is made a part of and attached to this permit. All persons entering the closed area under this permit must sign the Waiver of Liability before entry.



WAIVER OF LIABILITY

(TO BE SIGNED AND RETURNED WITH APPLICATION FORM)

I, the undersigned, hereby understand and agree to the requirements stated in the application form and in the safety regulations and do further understand that I am entering a (high) hazard area with full knowledge that I do so at my own risk and I do hereby release and discharge the federal government, the Commonwealth of Virginia and all its political subdivisions, their officers, agents and employees from all liability for any damages or losses incurred while within the Closed Area.

I understand that the entry permit is conditioned upon this waiver. I understand that no public agency shall have any duty to attempt any search and rescue efforts on my behalf while I am in the Closed or Restricted Area.

Print full name first, then sign and date.

I have read and understand the above waiver of liability.



Primary Agency:

Fauquier County Sheriff's Office – Communications Division

Support Agencies and Organizations:

Information Technology, Amateur Radio Emergency Services (ARES)/Radio Amateur Civil Emergency Services (RACES), VDOT, Fire, Rescue and Emergency Management

I. Introduction

A. Purpose

To use available communication resources to respond to an incident, to alert and warn the community of a threat or actual emergency. To continue to communicate with the community through a variety of media to inform of protective actions.

B. Scope

Ensure that the County has the ability to notify the community of a disaster or emergency situation through the emergency notification and warning system. Also support the County with the restoration and reconstruction of communications equipment.

C. Organizational Roles and Responsibilities:

Fauquier County Sheriff's Office Communication Division

- a. Maintain, test, and upgrade communication equipment as necessary to ensure capabilities.
- b. Ensure communication equipment is maintained.
- c. Provide dispatch personnel to EOC so resources can be directly dispatched from EOC.
- d. Activate Everbridge if needed to warn residents in the area of impending danger in accordance with the Everbridge Emergency Notification System Administrative Policy.

Information Technology

- a. Oversee the coordination management of communications resources, facilities and equipment and initiate alternate and backup systems as needed.
- b. Maintain communication and information networks and provide technological support to EOC during response phase.
- c. Provide IT personnel to the EOC until the EOC is demobilized.
- d. Participate in training and exercises.
- e. Document disaster related activities.



- f. Collect and maintain records of expenditures and document resources utilized during response and recovery operations.

Amateur Radio Emergency Service (ARES)/ Radio Amateur Civil Emergency Services- (RACES)

- a. Provide radio communications support during emergencies and disasters. .
- b. Maintain equipment necessary to support alternate communications.
- c. Participate in training and exercises.
- d. Document disaster related activities.
- e. Identify damages and losses and prepare for recovery activities.
- f. Collect and maintain records of expenditures and document resources utilized during response and recovery operations.

VDOT

- a. Utilize sign boards to advise citizens and visitors of shelter locations, or other pertinent information that needs to be disseminated if all other means of communication are down.

Fire Rescue and Emergency Management

- a. Develop and maintain a list of bilingual personnel for help with translations.
- b. Ensure that the community is alerted of any emergency warnings it receives from federal, state or local level that may impact the county.
- c. Utilize social media sites to disseminate pertinent information.
- d. Maintain up to date contacts for local media. Refer to ESF 15 for list.
- e. Maintain records of cost and expenditures and forward them to Finance Section Chief.

D. Concept of Operations

- a. Maintain effective communications in order to have the capability to direct and control emergency operations, as well as to provide initial warning and alerting, in the event of an emergency.
- b. Maintain organization procedures for communications and backup radio communications during emergencies operations.
- c. Participate in emergency response exercise.
- d. Develop procedures for warning in such a way that assure complete geographical coverage.
- e. Assign responsibilities for activating warning systems. Include provisions for warning special facilities (schools, nursing homes, major industrial employers, etc.) and individuals (hearing impaired/non-English speaking), as appropriate.



- f. Maintain, test, and upgrade communication equipment as necessary, to ensure, as well as to enhance the County's communications capability in the event of an emergency. Assign emergency duties and provide specialized training, as needed.

E. Actions

a) Mitigation/Preparedness

- a. Establish methods of communications and warning for probable situations including type of emergency, projected time, area to be affected, anticipate severity, forthcoming warnings, and actions necessary.
- b. Ensure that primary and alternate communications systems are operational.
- c. Recruit, train, and designate communications and warning operators for the EOC.
- d. Establish warning systems for critical facilities.
- e. Provide communications systems for the affected emergency or disaster area.
- f. Develop maintenance and protection arrangements for disabled communications equipment.
- g. Participate in drills and exercises to evaluate local communications and warning response capabilities.

b) Response/Recovery

- a. Verify information with proper officials.
- b. Establish communication capability, between and among EOC, agencies and organizations with ESF responsibilities, other jurisdictions, and VEOC.
- c. Coordinate communications with response operations, shelters, lodging, and food facilities.
- d. Provide a system for designated officials to communicate with the public including people with special needs, such as hearing impairments and non-English speaking.
- e. Warn critical facilities.



AMATEUR RADIO EMERGENCY SERVICE (ARES)
RADIO AMATEUR CIVIL EMERGENCY SERVICE (RACES)/

The ARES is an unincorporated association of federally licensed amateur radio operators who have voluntarily offered their qualifications and equipment for communications duty in the public service when disaster strikes, pursuant to Federal Communications Rule 97.1(a).

The Fauquier County leadership within ARES is exercised by the Emergency Coordinator who appoints Assistant Emergency Coordinators, as necessary, to assist in the administration and operation of ARES throughout the county. The ARES Emergency Coordinator for Fauquier County reports to the District 2 Emergency Coordinator who, in turn, reports to the Virginia Section Emergency Coordinator.

Upon notification by the EOC, ESC, or other appropriate Fauquier County official, the Fauquier County ARES Emergency Coordinator will alert ARES members, task organize the personnel and communications resources, and immediately go to the EOC or other location as directed. Upon reporting to the authority in charge, the ARES Emergency Coordinator receives tasking and manages the ARES resources until termination of the emergency. Normally the ARES personnel will function in accordance with the FCC regulations governing the Amateur Radio Service [[47 CFR 97](#)]. For declared civil emergencies the same personnel will function in accordance with FCC regulations covering the Radio Amateur Civil Emergency Service [47 CFR 97.407] when activated by the Virginia Department of Emergency Management or higher authority as specified in the [Code of Virginia, Section 44-146.16](#).

Upon ARES activation, the ARES EC will establish a communications network to coordinate assignments for ARES personnel and establish communications to support the tasking. The ARES EC will assign personnel to operate roaming and fixed stations, with the intent of having at least two operators at the Assembly Stations (see Exhibit 1) as allowed by the ARES resources.

It shall be the responsibility of the Fauquier County ARES Emergency Coordinator to ensure personnel and communications resources assigned to his area remain fully prepared to support any of the EOC activation levels. The ARES Emergency Coordinator shall keep the EOC fully advised of the state of readiness of ARES in Fauquier County.

NOTE: The 147.165 MHz repeater is operated by the Fauquier Amateur Radio Association (FARA), and is voluntarily provided for use in emergency situations.



DESIGNATED ARES ASSEMBLY STATIONS FOR FAUQUIER COUNTY

ARES Station	Report to Location
EOC*	Designated Emergency Operations Center
Command	Director of Emergency Services As required
Sheriff*	County Sheriff's Department basement
Hospital*	Fauquier County Hospital Facilities Maintenance (near the loading docks)
Liberty*	Liberty High School School Resource Office (Rm 144)
Marshall *	Marshall Rescue Squad Meeting Room
Kettle Run	TBD
Communications Support	Four kits are available in Dispatch for check out Command radios are programmed with HAM info.
	* - Fixed antenna locations

RACES/ARES personnel will generally be assigned in the following order of priority:

1. EOC
2. Command
3. Fixed antenna locations (*)
4. Roam assignments



Primary Agency:

Fauquier County General Services, Fauquier County Community Development, Town of Warrenton Public Works

Support Agencies and Organizations:

Town of Warrenton Fire Official, Environmental Services, Health Department, GIS, Commissioner of the Revenue, Treasurer's Office, VDOT, Private Contractors, Virginia Department of Environmental Quality

I. Introduction

A. Purpose

To provide the EOC with damage assessments, management of critical infrastructure, assist with debris removal and the recovery effort in Fauquier County.

B. Scope

The scope of work may include the following, but is not limited to:

- Assess extent of damage and report back to section chief in the EOC
- Repair and maintenance of critical infrastructure
- Debris removal, with a priority on roads for emergency access

C. Organizational Roles and Responsibilities

Fire, Rescue and Emergency Management

- a. Alert personnel to report to the EOC.
- b. Review plans.
- c. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.
- d. Prepare to assist in windshield surveys and initial damage assessment (IDA).
- e. Activate the necessary equipment and resources to address the emergency.
- f. Assist in assessing the degree of damage of the community.
- g. Assist in coordinating response and recovery.
- h. Identify private contractors and procurement procedures.
- i. Prioritize debris removal.



ESF 3 PUBLIC WORKS

General Services

- a. Provide personnel and equipment to assist in damage assessment and debris removal.
- b. Inspecting buildings for structural damage; make emergency repairs and post appropriate signage to close buildings if needed.
- c. Assist in identifying temporary emergency collection area(s) for debris removal.
- d. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Community Development

- a. Ensure all construction that occurs within the County is in compliance with the County's comprehensive plan and relevant building codes in coordination with the Fire Marshal.
- b. Provide personnel, equipment, to conduct initial damage assessment.
- c. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

County Fire Marshal/Town Fire Official

- a. Ensure all construction that occurs within the County is in compliance with the County's comprehensive plan and relevant building codes in coordination with the Building Official.
- b. Conduct inspections to enforce and carry out the county/city building codes (i.e., structural, mechanical, plumbing, gas and electrical.)
- c. Assist in damage assessment process inspecting for structural damage or fire hazards.
- d. Ensure any repairs or rebuilding that occurs following the incident will comply with current County building codes, zoning, land-use regulations and the comprehensive plan.
- e. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

VDOT

- a. Provide personnel and equipment to assist in debris removal and repairs of roads and bridges.
- b. Assist in identifying temporary emergency collection area(s) for debris removal.
- c. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.



ESF 3 PUBLIC WORKS

Town of Warrenton Public Works

- a. Provide personnel and equipment to assist in damage assessment, debris removal and repairs of roads and bridges.
- b. Inspecting buildings for structural damage; make emergency repairs and post appropriate signage to close buildings if needed.
- c. Assist in identifying temporary emergency collection area(s) for debris removal.
- d. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Environmental Services

- a. Provide personnel and equipment to assist in processing debris at the landfill location.
- b. Assist in identifying temporary emergency collection area(s) for debris removal.
- c. Ensure regulations regarding temporary storage are met.
- d. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

Health Department

- a. Provide personnel and equipment to assist in damage assessments of water systems and waste water system.
- b. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.

GIS

- a. Produce up to date response maps for the county and provide up to date maps at the end of every EOC shift for the upcoming shift.
- b. With assistance from CAD produce and maintain a real time map of emergency units and emergencies in the county.
- c. Furnish population data, charts and housing development plans, as required.
- d. Assist in the debris removal effort.
- e. Assist in identifying temporary emergency collection area(s) for debris removal.
- f. Begin keeping record of expenses and continue for the duration of the emergency, and forward the records at the end of operations to the EOC financial section leader.



Commissioner of the Revenue/Treasurer

- a. Provide information on damaged or destroyed private and public buildings.

Private Contractors

- a. Due to the limited quantity of resources and service commitments following the disaster, Fauquier County will rely heavily on private contractors to fulfill the mission of debris removal, collection, and disposal. The entire process (e.g., clearance, collection, transporting, reduction, and disposal, etc.) or segments of the process can be contracted out.
- b. Local engineering firms may be needed to provide technical engineering support required for dam safety.



D. Concept of Operations

Damage Assessment

Damage assessment activities will be conducted by the county damage assessment team utilizing the Crisis Track application. Damage survey data will be compiled into a damage assessment report which will be reviewed by the Emergency Management Coordinator or designee and appropriate local officials. They will determine if assistance from other agencies or jurisdictions is necessary to recover. The damage assessment report will be forwarded to the Virginia Department of Emergency Management. Refer to Damage Assessment SOP.

Critical Facilities and Utilities

Emergency Management and General Services will maintain an inventory of critical facilities and utilities. Efforts will be made by Emergency Management to meet with the facilities to develop and implement a safety program or Emergency Operations Plan to ensure the health and welfare of the facility population working, visiting, or residing within the facility.

Critical Infrastructure –Includes but not limited to:

Critical Facilities

- Public Shelters
- Health/Medical Facilities (Hospital, Nursing Homes, Assisted Living Facilities)
- County Government Buildings
- County Communications Center
- Public Buildings
- Fire and Rescue Facilities
- EOC/Alternate EOC

Critical Utilities

- Communication Network
- Electric Distribution System Components
- Transportation Networks
- Natural Gas Distribution
- Water Treatment Facilities
- Water Distribution Facilities

Special Needs

- Correctional Facilities
- Day Care facilities



Vital Resources

- Landfill and Debris Collection Sites
- Helicopter Landing Sites

Debris Removal

Debris will be disposed of at the Fauquier County Landfill. VDOT, Public Works, General Services and private contractors will coordinate the removal of debris from roadways and critical facilities. If large amounts of debris are accumulated temporary debris sites need to be opened to store debris until the landfill can process it. Refer to the Debris Removal SOP.

Debris Types

Disasters generate a variety of debris that include, but are not limited to such things as trees, sand, gravel, building/construction material, vehicles, personal property, etc. The quantity and type of debris generated from any particular disaster will be a function of the location and kind of event experienced, as well as its magnitude, duration, and intensity.



E. Actions

a) Mitigation/Preparedness

- a. Ensure all construction that occurs within the County is in compliance with the County's comprehensive plan and relevant building codes.
- b. Develop plans and strategies to prevent and/or mitigate damage resulting from potential emergency events that have occurred locally in the past (e.g., flooding) or have the potential of occurring in the future. Coordinate all plans with the appropriate Fauquier County and Warrenton Town Departments.
- c. Review engineering plans prior to construction as a means of preventing an undesirable situation from occurring or a disaster from arising.
- d. Conduct inspections to enforce and carry out the county/city building codes (i.e., structural, mechanical, plumbing, gas and electrical.)
- e. Ensure necessary equipment, resources, and personnel are available and ready to be activated.

b) Response/Recovery

- a. Coordinate response with Sheriff's Office, Warrenton Police Department, Fire Companies, and Rescue Squads, as well as other service departments.
- b. Activate necessary equipment and resources to address the emergency.
- c. Begin to implement record keeping of all expenses and continue to do so throughout the duration of the event.
- d. Initiate contact with VEOC, as well as private industry for additional resources, equipment, and personnel, if necessary.
- e. Alert damage assessment team to conduct initial damage assessment.
- f. Ensure all repairs and rebuilding that occurs complies with the current County's building codes, zoning, land-use regulations and comprehensive plan.
- g. Continue debris removal with an emphasis on clearing major infrastructure routes.
- h. Notify public of proper policies and procedures to follow to ensure their safety, and their properties safety.



Primary Agency:

Fauquier County Fire, Rescue and Emergency Management, Fauquier County Volunteer Fire and Rescue Companies

Support Agencies and Organizations:

Mutual Aid Agreements with bordering Jurisdictions

Mutual Aid Agreements with Metropolitan Council of Governments

Statewide Mutual Aid Agreements

I. Introduction

A. Purpose:

Directs and controls operations regarding fire prevention, fire detection, fire suppression, rescue, and hazardous materials incidents; as well as to assist with warning and alerting, communications, evacuation, and other operations as required during an emergency.

B. Scope:

Manages and coordinates firefighting activities including the detection and suppression of fires. Also provides personnel, equipment, and supplies to support the agencies involved in the firefighting operations.

C. Organizational Roles and Responsibilities:

A fire department representative will be assigned to the EOC for the duration of the event in order to coordinate the fire service response. The fire representative will be a part of the EOC staff and will assist with the overall direction and control of emergency operations.

The Fire Department will assume operational control in the field in accordance with the ICS system. In the event that an evacuation is needed, the Fire and EMS Departments will implement evacuations. Law enforcement will assist evacuation efforts and provide security for the affected area.

In the event of a hazardous materials incident, the Incident Commander will implement immediate protective actions to include but not limited to evacuation of the affected area if appropriate.



ESF 4 FIREFIGHTING

Fauquier County Fire and Rescue

- a. Develop and maintain plans and procedures to provide fire and rescue services in time of emergency;
- b. Document expenses and continue for the duration of the emergency and forward them to the Administration/Finance section leader in the EOC;
- c. Check firefighting and communications equipment;
- d. Fire Service representatives should report to the EOC to assist with operations;
- e. Fire department personnel may be asked to assist with warning and alerting, evacuating, communications, and emergency medical transport; and,
- f. Follow established procedures in responding to fires and hazardous materials incidents and in providing rescue services; and,
- g. Requests mutual aid from neighboring jurisdictions.

Responsibilities:

- Fire prevention and suppression;
- Emergency medical treatment;
- Hazardous materials incident response and training;
- Radiological monitoring and decontamination;
- Assist with evacuation;
- Search and rescue;
- Temporary shelter for evacuees at each fire station;
- Assist in initial warning and alerting;
- Provide qualified representative to assist in the State EOC;
- Requests assistance from supporting agencies when needed;
- Arranges direct liaison with fire chiefs in the area;
- Implements Mutual Aid if needed

D. Concept of Operations

The Coordinator will contact the Fire Department if resources are needed to handle a situation, and be prepared to have the Fire Department assume primary operational control in fire prevention strategies, fire suppression, and hazardous material incidents. (See the Hazardous Material Emergency Response Plan.) Fire department personnel who are not otherwise engaged in emergency response operations may assist in warning and alerting the public, evacuation, and communications as is necessary and appropriate during an emergency situation.

When the Emergency Support Function is activated all requests for firefighting support will, in most cases, be submitted to the ESF group for coordination, validation, and/or action.



ESF 4 FIREFIGHTING

E. Actions

a) Mitigation/Preparedness

- a. Assess the structural integrity of existing fire and rescue buildings and if needed take appropriate actions to harden them against impacts.
- b. Identify secure locations to move equipment, resources, and personnel if needed.
- c. Preposition equipment, resources, and personnel around county to support response operations.
- d. Implement efficient and effective MOUs among local fire agencies.
- e. Participate in drills and exercises to evaluate fire service response capability.
- f. Establish reliable communications and incident command systems between agencies involved.

b) Response/Recovery

- a. Conduct firefighting operations.
- b. Obtain, maintain, and provide fire situation and damage assessment information.
- c. Help in clearing roadways and public buildings with an emphasis on critical infrastructure first.
- d. Provide technical assistance and advice in the event of fires that involve hazardous materials.
- e. Continue fire service operations through reentry.
- f. Document disaster related activities including damages and losses.
- a. Maintain records of expenditures and document resources utilized during recovery.



Primary Agency:

Fauquier County Department of Fire, Rescue and Emergency Management

Support Agencies and Organizations:

Virginia Department of Emergency Management (VDEM), Federal Emergency Management Agency (FEMA), Mutual Aid Agreements with bordering Jurisdictions, National Guard, Health Department, Sheriff's Department, Town Police, Fire and Rescue, Public Works, General Services, GIS, IT

I. Introduction

A. Purpose

Emergency Management coordinates the overall County response to a significant event; either natural or man-made. ESF 5 recommends emergency protective actions; gathers, compiles, analyzes, and reports situational awareness; supervises all planning, operational, and resource management processes.

B. Scope

ESF 5 coordinates emergency notifications, EOC staffing, incident action planning, and coordination of operations, logistics, and information management.

C. Organizational Roles and Responsibilities

Fauquier County Emergency Management

- a. Provides direction to EOC staff.
- b. Ensures information updates are analyzed, documents, and reports.
- c. Develops plans, policies, and procedures necessary to resolve issues during the significant event.
- d. Documents information and actions related to emergency management related assignments.
- e. Utilizes current methods and procedures to process requests for assistance.
- f. Coordinates collection of costs and expenditures to Finance Section.
- g. Monitors, gathers, compiles, and analyzes situational awareness in order to provide a recommendation to the Director for an EOC activation and other emergency protective actions.
- h. Coordinates with ESF-15 External Affairs to ensure effective message development and usage of all other emergency notification methods.
- i. Serves as the primary liaison with all governmental and non-governmental entities and ensures compliance with all local, state, and federal regulations.



D. Concept of Operations

ESF 5 provides trained staff to fill positions in the EOC including Command, Operations, Planning, Logistics, and Finance/Administration to coordinate immediate, short-term, and long-range planning activities. EOC staff gather, compile, analyze and report situational awareness, develops operational objectives to address the situation, coordinates requests for assistance, and coordinates recovery efforts,

E. Actions

a) Mitigation/Preparedness

- a. Develop procedures and formats for information gathering and reporting to include procedures for Situation Report format and submission.
- b. Facilitate information flow in order to place assets on alert or to preposition assets.
- c. Train support agencies on roles and responsibilities.
- d. Develop information displays within the EOC.
- e. Participate in exercises and training to ensure planning functions are carried out to support this ESF and related SOPs.
- f. Ensure all ESF 5 personnel integrate NIMS principles in all planning.

b) Response/Recovery

- a. Activate and convene emergency assets and capabilities to prevent and respond to incidents that may require a coordinated response.
- b. Coordinate EOC effort in collecting, processing, reporting and displaying essential information to include development of the Situation Report.
- c. Conduct planning to identify priorities, develop objectives, and devise recommended solutions for future response operations.
- d. Provide weather information and briefings to the EOC and others as required.
- e. Plan for support of mobilization sites, staging areas, and distribution points.
- f. Plan for transition to recovery operations.
- g. Collect and process information concerning recovery activities.
- h. Plan for the support and establishment of staging areas and distribution sites in coordination with ESF 7.



Primary Agency:

Department of Social Services, American Red Cross

Support Agencies and Organizations:

School Division, Sheriff's Department, Health Department, Transportation, Fire Rescue and Emergency Management, VOAD

I. Introduction

A. Purpose

To coordinate efforts to provide shelter, food and emergency first aid; assist with family reunification and coordinate distribution of supplies to victims.

B. Scope

Assistance will be based on the needs of the victims, the situation and available resources. This ESF addresses shelter, feeding, family reunification and distribution of supplies.

C. Organization and Responsibilities

School Division

- a. Provide personnel, equipment and supplies to assist in shelter operations.
- b. Ensure shelter site is opened and parking lot and sidewalks are clear.
- c. Provide personnel to assist in mass feeding.
- d. Provide personnel and equipment to assist with transportation as needed.
- e. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Social Services

- a. Assume role of Coordinator of this ESF.
- b. Provide personnel, equipment and supplies to assist in shelter operations.
- c. Provide personnel to assist in mass feeding.
- d. Provide frequent shelter status updates to the EOC.



ESF 6 MASS CARE

Red Cross

- a. Provide personnel, equipment and supplies to assist in shelter operations in coordination with Social Services.
- b. Pre-position shelter trailers at identified shelter sites.
- c. If available, provide personnel to assist in first aid and medical care.

Sheriff

- a. Provide security at shelters.
- b. Provide frequent updates to the EOC.
- c. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

Health Department

- a. Provide personnel, equipment and supplies to assist in shelter operations.
- b. Inspect by local Environmental Health Specialist before shelter opening.
- c. Ensure health standards are maintained at the shelter sites.
- d. Provide frequent updates to the EOC.
- e. Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.

D. Concept of Operations

General:

The County must be prepared to provide for the basic needs of people displaced by an emergency/disaster. Shelters have been pre-identified in coordination with Social Services and Red Cross.

Sheltering:

- An emergency shelter is an immediate short-term accommodation either (1) designated by local officials for persons threatened by or displaced by an incident, or (2) designated by state officials directing a mandatory evacuation across jurisdictional boundaries either before or after an incident.
- Public emergency shelters will provide accommodations for all population groups. Appropriate provisions must be made within the shelter facilities to accommodate people with special medical needs that do not require hospital admission, people without their own transportation, and registered sex offenders.



ESF 6 MASS CARE

- Additionally, sheltering for pets and service animals must be included in planning and coordinated with ESF # 11. *Refer to the ESF # 18 for details regarding pet and animal sheltering.*
- For mass evacuations directed by state officials, the VDSS will coordinate the designation of shelter facilities and the operation of shelters for people who evacuate out of their home jurisdiction.

Feeding:

- Feeding is provided to disaster victims and emergency workers through a combination of fixed sites, mobile feeding units, and bulk distribution of food. Feeding will be based on sound nutritional standards and to the extent possible, this includes meeting the requirements of victims with special dietary needs.

Transportation:

- Transportation will be provided to victims needing shelter with assistance from Virginia National Guard and Fauquier County Schools Transportation Division.

Emergency First Aid:

- Emergency first aid, consisting of basic first aid and referral to appropriate medical personnel and facilities, is provided at mass care facilities and at designated sites. Provision for services is coordinated with ESF-8. *Refer to ESF-8 for details regarding medical care services.*

Counseling:

- The Health Department has the responsibility to coordinate counseling services for the local government.
- Provide counseling through local government services if it appropriate based on the scale of the emergency and the capabilities of the counseling services.
- Events in which there are mass casualties and injuries that exceed local governments resources and capabilities can contact the following agencies:
- Outside counseling can be provided via the Department of Criminal Justice's Victims' Services Section, and the Department of Mental Health, Mental Retardation, and Substance Abuse Services, Emergency Mental Health Section, and activated via the local government.



ESF 6 MASS CARE

Security:

The Sheriff's Department has the responsibility for providing security at shelter(s).

Transportation:

The ESF # 1 unit leader has the responsibility to:

- Coordinate transportation during an emergency event.
- Ensure that residents are transported and sheltered safely. *Refer to ESF # 1 for details regarding Transportation.*

Family Assistance Center (FAC):

The purpose of the FAC is to provide the seamless delivery of services and the dissemination of information to victims and families following a large scale incident or one in which there are mass casualties, as stated in the Commonwealth of Virginia Emergency Operations Plan, ESF #6 (CoVEOP).

The scope of services that the FAC may provide include: reunification services, behavioral health care, medical records collection, communication services, benefits application, and personal care.

Reunification Services:

This service collects information regarding individuals residing within the affected area and makes the information available to immediate family members outside the affected area. The system also aids in reunification of family members within the affected area.

The FAC plan should be based on the Commonwealth of Virginia FAC. ESF-6 personnel will report to the incident, coordinate/determine a physical site for FAC operations, and assume oversight and management of the FAC including establishing operational policies, maintaining situational awareness, coordinating needed services and/or resources, identifying gaps and requesting additional resources. The plan should identify by title the individual responsible for this function and identify an alternate.

If the services of the Virginia Criminal Injuries Compensation Fund (CICF) are required by the FAC, the State Program should be contacted, who will deploy the appropriate personnel to the



ESF 6 MASS CARE

FAC. These services will be necessary in cases where there are victims of crime in need of financial or advocacy assistance.

The current* contact information for the program is:

CICF

1000 DMV Drive
Richmond, VA 23220
800-552-4007

*This information should be maintained by the local government.



E. Actions

a) Mitigation/Preparedness

- a. The primary agency will prepare for disasters by coordinating with support agencies for their participation in exercises.
- b. Coordinate MOUs with appropriate agencies and organizations for the provision of services to or on behalf of affected individuals and families.
- c. ESF 6 agencies will work to educate citizens on disaster preparedness and disaster mitigation activities.
- d. ESF 8 will provide ESF 6 with regularly updated lists of planned special needs shelters.
- e. ESF 6 will maintain a roster of primary contact ESF personnel.
- f. ESF 6 will coordinate with the American Red Cross (ARC), Fauquier County Emergency Management Agency, and Fauquier County Public Schools to ensure an up-to-date shelter list is available.
- g. ESF 6 will procure and regularly update a list of all agencies (public and private) that have a mission and capability to provide mass feeding in times of disaster.
- h. Ensure all ESF 6 personnel integrate NIMS principles in all planning.

b) Response/Recovery

- a. Primary and support agencies will have and maintain appropriate listings of agency staff to notify for response activities.
- b. ESF 6 primary and support agencies will coordinate the securing of shelter and feeding arrangements, train shelter staff, provide shelter management, maintain shelter equipment, operate shelters and maintain shelter records.
- c. Shelters will be opened and closed in accordance with public need as assessed by the appropriate volunteer organization and Fauquier County EOC.
- d. ESF 6 will monitor occupancy levels and ongoing victim's needs, and will provide ESF 5 with an updated list of operational shelters.
- e. ESF 6 will coordinate with Fauquier County EOC, ARC, and ESF 8 to update lists of available shelters including special needs shelters.
- f. ESF 6 will coordinate with ESF 8 for the provision of medical services and mental health services in shelters.
- g. ESF 6 will coordinate with appropriate agencies to ensure that each shelter has a working communications system and has contact with the County EOC and the managing agency. This may include radio, telephone, computer, or cellular telephone communication devices.
- h. ESF 6 will provide a list of mass care sites requiring restoration of services to EOC Operations.



ESF 6 MASS CARE

- i. ESF 6 will coordinate with ESF 13 regarding additional security resources at mass care shelters.
- j. ESF 6 will coordinate mass feeding locations to ensure optimal access for public service based on emergency needs.
- k. ESF 6 will coordinate with ESF 11 and other responsible agencies for the provision of food and water to mass feeding sites, if needed. Liaison will be established with ESF 11 and 8 to ensure continued coordination for mass feeding.
- l. ESF 6 will coordinate with ESF 3 for garbage removal and ESF 8 for sanitation requirements and inspections at shelters and mass feeding sites in conjunction with county agencies.
- m. Maintain records, expenditures, and document resources utilized during recovery.



ESF 7 LOGISTICS MANAGEMENT AND RESOURCE SUPPORT

Primary Agency:

Fauquier County Fire Rescue and Emergency Management

Support Agencies and Organizations:

Information Technology, Sheriff's Office, Economic Development, General Services, Procurement

I. Introduction

A. Purpose

ESF 7 provides guidance regarding procurement, distribution, and delivery of supplies and resources in coordination with other Counties and State governments, the Federal government, private industry, and volunteer organizations in order to facilitate effective response to and recovery from the effects of a disaster.

B. Scope

ESF 7 consists of, but is not limited to, emergency relief supplies, facility space, office equipment, office supplies, telecommunications, contracting services, transportation services, security services, and personnel required to support response activities. The Support Branch coordinates essential incident support resources including monitoring and reporting resource status; acquire, allocate, and distribute supplies; assess facility requirements; and manage resource transportation requirements. The Service Branch provides support to ensure that the EOC functions optimally during activation including maintaining operable voice and data communications and monitor network and applications systems.

C. Organization and Responsibility

Department of Fire, Rescue and Emergency Management

- a. Responsible for overall leadership and coordination associated with resource request and collaborating with agencies and private partners to ensure needs are met.
- b. Maintain resource lists that detail type, location, contacts, and acquisition procedures with redundant contacts to ensure availability.
- c. Create and/or maintain Memoranda of Understanding, Mutual Aid Agreements and standing contracts.
- d. Ensures the EOC facility and equipment remain in a state of readiness.
- e. Perform and/or coordinate EOC maintenance, sanitation, and other facility-related functions.



ESF 7 LOGISTICS MANAGEMENT AND RESOURCE SUPPORT

- f. Determines EOC food requirements and ensure meals are available for EOC staff for duration of EOC activation.
- g. Provide personnel to answer primary EOC telephone number and route calls to appropriate ESF.
- h. Assign personnel to facilities unit, supplies unit, transportation unit, administrative support unit, resources unit, and procurement unit.

Information Technology

- a. Maintain, troubleshoot, and repair as needed EOC technology equipment.
- b. Monitor, maintain, troubleshoot, and repair if needed essential County and public network components necessary for Internet, Intranet, email, and EOC web-based applications.

Sheriff's Office

- a. Provide public safety communications personnel to operate communications systems within EOC.

Economic Development

- a. Pre-identify potential distribution center sites for local resource collection, storage, and distribution centers and develop EOP to manage the processing, use, inspection and return of resources.

General Services

- a. Provide staffing for supply delivery and inventory.

Procurement

- a. Monitors and documents information regarding incident support supply and resource purchases.
- b. Ensures all purchases are compliant with applicable procurement laws, regulations, and policies.

D. Concept of Operations

ESF 7 will coordinate the delivery of assistance as appropriate and manage the support resources needed for the operational capability of the EOC. ESF 7 responds to resource needs by looking first to the resources of local departments and agencies then to state agencies and contracts and finally to federal resources.



ESF 7 LOGISTICS MANAGEMENT AND RESOURCE SUPPORT

E. Actions

a) Mitigation/Preparedness

- a. Maintain a list of volunteers and private organizations, local businesses, and individuals available to provide services, resources, and donated goods.
- b. Develop SOPs to manage the processing, use, inspection, and return of resources.
- c. Pre-identify potential distribution center sites for local resource collection, storage, and distribution centers and develop EOP to manage the processing, use, inspection and return of resources.
- d. Identify personnel requirements and training needs to effectively carry out mission.
- e. Execute MOUs between Fauquier County and support agencies/organizations.
- f. Notify volunteer organizations when an emergency or disaster is threatening or underway.
- g. Participate in and/or conduct exercises and tests.

b) Response/Recovery

- a. Coordinate management of unsolicited donated goods and spontaneous volunteers.
- b. Coordinate staging areas for volunteers to unload, store, or disperse donated goods.
- c. Coordinate with PIO to ensure residents receive timely information regarding distribution of donated goods.
- d. Establish priorities regarding allocation and use of available resources.
- e. Request state assistance as needed.



Primary Agency:

Fauquier County Health Department – Rappahannock-Rapidan Health District

Support Agencies and Organizations:

Fauquier County Fire, Rescue and Emergency Management, Fauquier Hospital

Introduction

Purpose

Coordinate a response to disaster related health issues within the County. To provide coordinated medical and health services to save lives in time of emergency.

Scope

The scope is an all hazards approach based on the county's ability to provide medical resources. When an incident exceeds the counties capabilities, outside assistance should be requested through MOUs, Mutual Aid Agreements and if needed the Virginia EOC.

Organization and Responsibilities:

Emergency health services will be coordinated by the Director of the Fauquier County Health Department or their designee, assisted by representatives from Fauquier Hospital and coordinating with surrounding area hospitals and medical centers. Local funeral homes will assist the Health Department and the Medical Examiner's Office in disasters involving mass casualties.

General – During a threatened or actual emergency, coordinated health and medical services will be directed from the EOC by the Director of Health or their designated representative. Coordination will be effected with adjacent jurisdictions as required.

Support and Assistance – Should a disaster substantially overwhelm local medical and health resources, support and assistance will be requested from medical and health institutions in neighboring jurisdictions through the EOC. The crisis augmentation of trained health and medical volunteers may also be appropriate.

Essential Services – Essential public health services, such as food and water inspections, will be provided by the Health Department as augmented by state-level resources and manpower. Public health advisories will be issued only after coordination with the EOC.



ESF 8 HEALTH AND MEDICAL

Evacuation – During an evacuation in which a large number of evacuees are sheltered, an effort will be made to staff an emergency medical aid station in the shelter.

Casualties – In disasters involving a large number of casualties, assistance can be requested from local funeral directors through the EOC. The deceased must be identified before being released to funeral homes. A large building with refrigeration capabilities may need to be designated to serve as a temporary morgue. Activated through the EOC the Virginia Funeral Directors Association will provide equipment, supplies, and manpower as needed for such a localized disaster.

Responsibilities – During periods of threatening or actual emergency situations, the Health Department is responsible for:

Issuing Health Advisories – As a routine function, each member of the Health Department will be alert to health-threatening disasters of potential emergency situations. Any knowledge of such events shall be reported to the Director of Emergency Management or designee so that the public may be warned and precautionary actions taken.

Epidemic Control Measures

- Maintain records of diseases reported and remain aware of conditions which could lead to a disease outbreak.
- Establish liaison with the State Department of Health and establish procedures for immunization teams and a pooling of drugs and medications.
- Establish liaison with neighboring hospitals and pharmacists to coordinate emergency use of available drug supplies.

Sanitary Engineering of Sewage and Waste Disposal

- Provide information, assistance, and standards for emergency wastewater treatment problems.
- Provide information, assistance, and standards for emergency disposal of materials affecting air quality (burning).



ESF 8 HEALTH AND MEDICAL

- Protect sources of potable water and sanitary sewage systems from the effects of potential hazards.
- During and after emergencies, test water supplies for potability, including municipal systems and wells.
- Assist in assessing damage to water treatment facilities.
- Issue guidelines on the maintenance of a safe water supply and request, through the Director of Emergency Services, the acquisition of portable distribution and disinfecting equipment, if required.
- Determine the safety and wholesomeness of available food and milk supplies.
- Embargo damaged and contaminated food supplies and coordinate with the State Department of Agriculture and Consumer Services concerning destruction or disposal.
- Request assistance through the Director of Emergency Services for laboratory analysis by the State Division of Consolidated Laboratory Services to determine any chemical or microbiological contamination.

Control of Hazardous Substances

- Identify affected (or suspected) contamination area(s) and request the Sheriff's Office to cordon off the area(s) to protect citizens.
- Request special assistance through the EOC if the situation caused by hazardous materials is of the magnitude and seriousness which exceeds the capability of available instrumentation and technical proficiency of local Health Department personnel.
- Coordinate operation of mass vaccination/medication clinics, if necessary.

Identification of the Dead and Mortuary Operations

- Provide overall direction of the identification of the dead, through the State Medical Examiner's Office, if required.
- Arrange with local funeral homes, through the Virginia Funeral Directors Association, for the emergency use of their services and facilities for mortuary operations.
- Obtain a suitable facility for use as a temporary morgue, if required.



Concept of Operations

Routine Operations

- Designate an individual to coordinate medical and health services.
- Develop and maintain procedures for providing a coordinated response. Maintain a roster of key officials in each medical support area.
- Establish working relationship and review emergency roles with regional hospitals and medical centers.
- Develop plan to coordinate operation of mass vaccination/medication clinics.

Increased Readiness

- Put involved personnel on alert
- Stage equipment, supplies, and personnel for a rapid deployment to affected area.

Emergency Operations

Mobilization

- The Director of the Health Department or his representative reports to the EOC and assumes control of the Emergency Service Function.
- Implement mutual aid agreements and incorporate rescue squad resources from adjacent jurisdictions as appropriate.
- Coordinate with PIO

Response

- Coordinate medical and health services response.
- Provide health services, such as mass vaccinations, testing food and water supplies and controlling communicable diseases, as required.
- Obtain crisis augmentation of health/medical personnel (e.g., nurse's aides, paramedics, ARC personnel, and other trained volunteers) and supplies as needed.
- Maintain a record of disaster-related expenses.



ESF 8 HEALTH AND MEDICAL

- Continue to provide health services and to coordinate medical services. Maintain records and monitor the status of citizens injured during the emergency. Assist the State Medical Examiner's Office in the identification and disposition of the deceased.
- Assist with damage assessment. Consolidate and submit a record of disaster-related expenses incurred by Health Department personnel. Also, assist with the damage assessment of water and sewage facilities, as required.



**Virginia Funeral Directors Associations Inc.
Mortuary Disaster Plan Organization**

Mission – To develop an efficient and effective management response system in mass fatality disaster situations to facilitate the preparation, processing, and release of deceased human remains to the next of kin or family representative.

Organization – The Virginia Funeral Directors Association (VFDA) is responsible for the statewide coordination of the mortuary activities in the state. VFDA's Disaster Response Team is comprised of two state coordinators, four regional coordinators, and seven district coordinators. Each district has a response team comprised of members who have completed training in the VFDA-approved program that qualifies them as certified disaster coordinators. The VFDA response teams will provide support in recovery, evacuation, and identification of the remains.

The State Medical Examiner's Office is by law responsible for the deceased. Virginia is divided into four medical examiner districts that include the Northern Virginia District based in Manassas, the Western District based in Roanoke, the Central District based in Richmond, and the Tidewater District based in Norfolk.

Concept of Operations

In the event of a mass fatality disaster situation, the State EOC will contact the State Medical Examiner's Office, who will in turn notify the Virginia Funeral Directors Association (VFDA). Once contacted by the State Medical Examiner's Office, the VFDA will activate the Mortuary Response Plan and response teams. The VFDA Response Teams will operate under the direction of the District Medical Examiner of the district in which the incident occurred.

In order to ensure a prompt and professional response, the Virginia Funeral Directors Association maintains a resource manual of needed supplies, equipment, and vehicles. If additional resources are necessary to effectively respond to a disaster, the VFDA Executive Director has emergency purchasing authority up to a specified limit. The VFDA also has a specially equipped disaster trailer to assist the State Medical Examiner's Office and other funeral directors in the state with disaster field response.



Primary Agency:

Fauquier County Sheriff's Office

Support Agencies and Organizations:

Fauquier County Fire, Rescue and Emergency Management, Volunteer Search and Rescue Groups, Virginia Department of Emergency Management, Public Works, GIS Department, Virginia State Police

I. Introduction

A. Purpose

Provide for coordination and effective use of search and rescue assets to assist the locating, rescuing, and/or recovering lost, missing, stranded, or trapped persons.

B. Scope

ESF 9 coordinates the resources necessary to locate, rescue, and/or recover lost, missing, stranded, or trapped persons. Search and rescue includes, but is not limited to: structural collapse, waterborne, and inland/wilderness search and rescue.

C. Organization and Responsibilities

Fauquier County Sheriff's Office:

- a. Manages the resources necessary to locate, rescue, and/or recover lost, missing, stranded, or trapped persons.
- b. Coordinates logistical support for search and rescue during operations.
- c. Develop and maintain plans and procedures to implement search and rescue operations
- d. Provides status reports on search and rescue operations throughout the affected area.
- e. If needed request further assistance through the county EOC to the VEOC for additional resources.
- f. Participate in training and exercises.



Department of Fire, Rescue and Emergency Management

- a. Coordinate with Fauquier County Sheriff's Office in managing resources to locate, rescue, and/or recover lost, missing, stranded or trapped persons.
- b. Provide emergency medical treatment and pre-hospital care to the injured.
- c. Provides situational updates regarding search and rescue operations.
- d. If needed request further assistance through the county EOC to the VEOC for additional resources.
- e. Participate in training and exercises.

D. Concept of Operations

Regardless of the cause or size of the incident, search and rescue operations are conducted to affect the rescue and/or recovery of lost, missing, stranded, injured or trapped persons; missing or downed aircraft; and missing, disable, stranded, or sinking vessels.

E. Actions

a) Mitigation/Preparedness

- a. Establish and maintain uniform search and rescue procedures.
- b. Recruit, train, and certify search and rescue personnel.
- c. Develop an inventory of resources, equipment, and personnel.
- d. Enter MOUs for additional assistance and/or logistical support.
- e. Conduct and/or support community education programs on survival.
- f. Establish a record keeping system.
- g. Participate in drills and exercises to evaluate search and rescue response capability.

b) Response/Recovery

- a. Respond to requests from Dispatch.
- b. Monitor response efforts.
- c. Support request from other community agencies and/or jurisdictions.
- d. Maintain records, expenditures, and document resources utilized during recovery.



ESF 10 OIL AND HAZARDOUS MATERIALS

Primary Agency:

Fauquier County Fire and Rescue Departments

Support Agencies and Organizations:

Fauquier County Emergency Management, Warrenton Training Center, Mutual Aid Hazardous Materials Teams, Virginia Department of Emergency Management, Department of Environmental Quality, Fauquier County Sheriff's Office, Warrenton Police, County PIO

I. Introduction

A. Purpose

Emergency Support Function (ESF) #10 provides for coordinated and directed support in response to an actual or potential discharge and/or uncontrolled release of oil or hazardous materials.

B. Scope

This ESF will provide a coordinated response by local resources and initiate requests for mutual aid resources when necessary to minimize adverse effects on the population and environment from the release of or exposure to a hazardous or radiological material.

C. Organization and Responsibilities

Fauquier County Fire and Rescue Departments

- a. Manage the resources necessary to detect, stabilize, and mitigate a hazardous materials incident.
- b. Maintains and updates information related to staffing of hazardous materials response equipment.
- c. Identify, prioritize, procure, and allocate available resources to maintain adequate hazardous materials operations.
- d. Assess hazardous materials activities and identify unmet resource needs.
- e. Implement mutual aid agreements as needed.
- f. Notify VEOC and DEQ of incident if type of incident requires notification.
- g. Request VDEM HMO and HMRT if needed from VEOC.
- h. Determine need to evacuate or shelter in place.



ESF 10 OIL AND HAZARDOUS MATERIALS

Emergency Management

- a. Coordinate resource requests regionally or through Statewide Mutual Aid (SMA), if needed.
- b. Dissemination of public information in coordination with ESF# 2 and ESF# 15.
- c. Maintain official Tier II files and list of facilities and distribute annually to stations and personnel.

Sheriff Department/Warrenton Police

- a. The Sheriff's Department and/or Warrenton Police will maintain traffic control along ingress/egress routes in the event of an evacuation while maximizing roadway capacity of critical roadway links and intersections.

D. Concept of Operations

The fire department will respond to hazardous materials incidents in accordance with current department directives. The fire department is the designated Incident Commander for incidents within the county. The responsible party is accountable for the effective containment and clean-up of the release or threatened release of oil or hazardous materials. During these incidents the fire department is responsible for overseeing the protection of public health and safety and the environment. Any release of significance should be reported to the Virginia Department of Emergency Management Emergency Operations Center, the Hazardous Materials Officer and the Virginia Department of Environmental Quality.

E. Actions

- a) Mitigation/Preparedness
 - a. Conduct inspections of facilities where hazardous materials are generated, used, stored, disposed of, or destroyed.
 - b. Maintain list of Tier II facilities; disseminate to stations and personnel.
 - c. Evaluate facility emergency response plans.
 - d. Develop procedures for identification, control, and clean-up of hazardous materials.
 - e. Train personnel on response procedures and attend provided training.
 - f. Maintain adequate supply of equipment needed to mitigate release.
 - g. Develop and maintain mutual aid agreements regarding hazardous materials incidents
 - h. Maintain a listing of private contractors capable of performing emergency and/or remedial actions associated with a hazardous materials incident.



ESF 10 OIL AND HAZARDOUS MATERIALS

- i. Coordinate with PIO to develop plan for communications, warning, and public information.

b) Response/Recovery

- a. Coordinate response efforts and resources and provide updates to EOC.
- b. Identify, prioritize, procure, and allocate available resources to maintain adequate hazardous materials operations.
- c. Assess hazardous materials activities and identify unmet resource needs.
- d. Implement mutual aid agreements as needed.
- e. Notify VEOC and DEQ of incident release threshold is met.
- f. Request VDEM HMO and HMRT if needed from VEOC.
- g. Determine need to evacuate or shelter in place.
- h. Disseminate evacuation or shelter in place information to residents in coordination with PIO.
- i. Ensure that containment, cleanup and disposal are accomplished.
- j. Request and maintain records of expenditures and resources involved in the incident.



ESF 11 AGRICULTURE AND NATURAL RESOURCES

Primary Agency:

Fauquier County Virginia Cooperative Extension Office

Support Agencies and Organizations:

Fauquier County Agriculture Development, Virginia Department of Health, American Red Cross, Department of Social Services, Fauquier County Sheriff's Office Animal Control, Community Development

I. Introduction

A. Purpose

To support provision of nutrition assistance, ensure the safety and security of the commercial food supply, control or eradicate any outbreak of contagious or reportable animal disease or any outbreak of economically devastating plant pest or disease, and protect natural and cultural resources and historic properties. .

B. Scope

ESF 11 coordinates resources necessary to assess and protect the viability of the commercial food supply, agriculture, and natural resources during a disaster including assessing damage to agricultural resources, ensuring safety and security of the food supply, responding to animal and plant disease outbreaks, and coordinating protective actions associated with natural, cultural, and historic properties.

C. Organization and Responsibilities

Virginia Cooperative Extension

- a. Conducts assessments on all damaged crops and agricultural facilities.
- b. Coordinate the response to outbreak of animal/zoonotic disease or plant pest disease or infestation.
- c. Provide assistance and care for livestock and other animals impacted by the disaster.
- d. Assist with the evacuation of animals from risk areas and provide technical assistance to prevent animal injury and disease dissemination.
- e. Assist in providing inspection, fumigation, disinfection, sanitation, pest termination and destruction of animals or articles found to be contaminated or infected.



ESF 11 AGRICULTURE AND NATURAL RESOURCES

- f. Assist with guidance to unaffected areas as to precautions that may be taken to ensure animal and plant health.
- g. Assist handling and packing of any samples and shipments to the appropriate research laboratory.
- h. Provides information and recommendations to the Health Department for plant/animal diseases outbreaks.
- i. Assign veterinary personnel to assist in delivering animal health care and performing preventative immunizations.

Virginia Department of Health

- a. Coordinate food inspections, investigations and ensure the safety and security of the commercial food and public water supplies.
- b. Coordinate disposal of contaminated food, animals, and/or plants.
- c. Assess the operating status of inspected meat, poultry and egg product processing, distribution, import and retail facilities in the affected area.
- d. Assist with guidance to unaffected areas as to precautions that may be taken to ensure animal and plant health.

American Red Cross

- a. Participate in the coordinated distribution of food supplies.
- b. Coordinate with EM to determine critical food needs of the affected population in terms of numbers of people and their location.
- c. Assess the availability of food supplies and storage facilities capable of storing dry, chilled, or frozen food.
- d. Coordinate the timely distribution of food and drinking water.

Department of Social Services

- a. Administers Disaster Supplemental Nutrition Assistance Program (SNAP).
- b. Assist in coordination of determining critical food needs and assist in distributing food supplies.



ESF 11 AGRICULTURE AND NATURAL RESOURCES

Other various non-profit organizations and volunteers will provide food and supplies. Refer to ESF # 17 Volunteers and Donations Management.

Fauquier County Sheriff's Office Animal Control

- a. Provide personnel, equipment, and resources to assist with animal disease outbreaks.

Community Development

- a. Conserve, rehabilitate, recover and restore natural, cultural, and historic resources (NCH).
- b. Assess damage to facilities and infrastructure.

D. Concept of Operations

ESF 11 will implement procedures and coordinate actions to respond to an incident that threatens, or a disaster that has damaged or destroyed, the food supply and distribution systems, or cause animal and/or plant disease outbreaks, or endanger animal health, or endanger historic, cultural or natural resources.

E. Actions

a) Mitigation/Preparedness

- a. Develop estimates of the number of people who will need food based on damage projections.
- b. Maintain current food resource directories.
- c. Coordinate with ESF 5 and ESF 6 to pre-identify mass feeding sites.
- d. Develop mutual aid agreements with professional associations and private agencies/organizations.
- e. Coordinate plan development for distribution of food and drinking water.
- f. Develop local plans and resources to enhance awareness of surveillance for early detection of animal health emergencies and agro-terrorism.
- g. Develop inventory of natural, cultural, and historic resources that will be covered by this plan.

b) Response/Recovery

- a. Secure food, transportation, equipment, storage, and distribution facilities.
- b. Continue to monitor food requirements and provide food and supplies until normal food supply is restored.
- c. Coordinate flow of requests and delivery of food into disaster area to ensure daily requirements are met.



ESF 11 AGRICULTURE AND NATURAL RESOURCES

- d. In coordination with ESF-6, monitor the number of shelters providing food to disaster victims, number of people in shelters and others in need of food.
- e. Manage and direct evacuation of animals from risk areas and provide technical assistance to prevent animal injury and disease dissemination.
- f. Provide assistance and care for livestock and other animals impacted by the disaster.
- g. Refer victims needing additional food to volunteer and private agencies/organizations.
- h. Coordinate the decontamination and/or destruction of animals, plants, food, and their associated facilities as determined necessary.
- i. Coordinate public information and provide updates for ESF 15 to distribute to the public and media.
- j. Provide technical assistance to public natural, historic and cultural properties in damage assessment.
- k. Maintain financial records on personnel, supplies, and other resources utilized.



Primary Agency:

Fauquier County Fire Rescue and Emergency Management

Support Agencies and Organizations:

Water and Sanitation Authority, Water Treatment Plants, Electric Companies, Gas Companies, Cable Companies, Telephone Companies, County PIO

I. Introduction

A. Purpose

To coordinate response and recovery activities with public utilities and energy providers.

B. Scope

To coordinate the provision of emergency supply and transportation of fuel and the provision of emergency power to support response priorities, and coordinate and establish priorities for restoration.

C. Organization and Responsibilities

Fire Rescue and Emergency Management

- Work with utility providers to set priorities for allocating commodities;
- Restoration of normal operations at critical facilities will be a priority; and
- Maintain a list of critical facilities and continuously monitor those to identify vulnerabilities
- Keep the public informed and aware of the extent of the shortage, the need to conserve the resource in short supply, and the location and availability of emergency assistance;
- Provide emergency assistance to individuals as required;

Water and Sanitation Authority/Water Treatment Plants

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.
- Provide frequent updates to the EOC.
- Maintain records of cost and expenditures and forward to Finance/Administration Section Chief at the EOC.



ESF 12 PUBLIC UTILITIES

Electric Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Gas Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Cable Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

Telephone Companies

- Provide a status report including size of outage, locations and duration.
- Provide personnel, equipment, and supplies needed to restore systems.

D. Concept of Operations

Mutual Aid – Mutual aid agreements will be developed and maintained with adjacent jurisdictions, private industry, quasi-public groups, and volunteer groups, as appropriate, to facilitate the acquisition of emergency resources and assistance(location in plan)..

Procurement – The EMC, in coordination with the County Attorney and Director of Finance, will assist County Departments in the procurement of the necessary resources, to include the contracting of specialized services and the hiring of additional personnel, to effectively respond to and recover from the emergency at hand. Records of all expenditures relating to the emergency/disaster will be maintained.

Distribution Centers – Potential sites for local and regional resource distribution centers will be identified by the County Administrator, if necessary, and strategically located to facilitate recovery efforts. Priorities will be set regarding the allocation and use of available resources. Training will be provided, as required, in the use of the specialized equipment.



E. Actions

a) Mitigation/Preparedness

- a. Provide agency and incident data to inform development of mitigation projects to reduce hazard vulnerability.
- b. Conduct repair and restoration activities in a manner to reduce the likelihood and severity of future damages and enhance community resiliency.
- c. Develop contingency plans to provide emergency lighting, procure and distribute emergency water and provide sewage disposal, if necessary.
- d. Identify and maintain liaison with business, industries and local contractors, as well as federal and state agencies, which could provide additional expertise, equipment/ resources and personnel if necessary.
- e. Maintain liaison with fuel distributors and local utility representatives.
- f. Identify, quantify, and prioritize the minimum essential supply of fuel and resources required to ensure continued operation of critical facilities.
- g. Notify public of proper procedures to follow to ensure their safety.
- h. Develop energy conservation protocols.

b) Response/Recovery

- a. In coordination with public and private utilities, determine operational priorities and prioritize rebuilding processes to restore power.
- b. Repair and restore public facilities and services promptly and properly, coordinating the resumption of gas, electric and water services with utility companies and code enforcement departments.
- c. Assist in damage assessment and debris removal in coordination with ESF 3.
- d. Compile and submit records to the ESC of disaster-related expenses incurred by the various departments.
- e. Contract with County, State, and Federal agencies, as well as private industry for additional resources, equipment, and personnel, if necessary.
- f. Recommend energy conservation measures.



Primary Agency:

Fauquier County Sheriff's Office

Support Agencies and Organizations:

Warrenton Police, Virginia State Police, Fauquier County Fire Rescue and Emergency Management, PIO

I. Introduction

A. Purpose

To maintain law and order, to provide public warning, to provide for the security of critical facilities and supplies, to provide a "safe scene" for the duration of a traffic disruptive incident, to effect the evacuation of threatened areas, to provide access control to evacuated areas or critical facilities, to conduct search and rescue operations, and to assist with identification of the dead.

B. Scope

The Fauquier County Sheriff's Office has the primary responsibility for law enforcement, security, warning, evacuation, missing person search and rescue, and traffic control. The Sheriff's Office will work in coordination with Warrenton Police Department and Remington Police Department. Additional resources are available, if needed, through working agreements with the Virginia State Police and other law enforcement organizations--town Police or Sheriff's Offices from surrounding counties--in the region and Federal Agencies.

C. Organization and Responsibility

Existing procedures in the form of department directives provide the basis for a law enforcement response in time of emergency. Such directives are in force for all types of disasters, which have been recently experienced to include flooding, hazardous materials incidents, transportation accidents, search and rescue operations, traffic control, and evacuation. The Sheriff's Office is also initially responsible for terrorist or hostage-related incidents, until the arrival of appropriate Federal and State authorities. The Sheriff's Office, in coordination with Warrenton Police Department, has the authority and responsibility for search and rescue operations throughout the County (Tab 2).

Point of Contact – The Fauquier County Communications is the point of contact for the receipt of all warnings and notification of actual or impending emergencies or disasters.



ESF 13 LAW ENFORCEMENT

State/Federal Declared Disasters – In the event of a State or Federally declared disaster, the Governor can provide National Guard reservists and equipment to support local law enforcement operations. They may be used only for low-risk duties such as but not limited to security and traffic control. The County Sheriff's Office will retain operational control; typically a liaison officer will be assigned to each field unit.

Hazard Area Access – A hazardous or potential hazardous situation could justify the need for evacuation for a short period of a few hours to several days or weeks, depending on the hazard and its severity. The Director of Emergency Management or, in his absence, the Emergency Management Coordinator, will determine the need to evacuate and will issue orders for evacuation or other protective actions as needed. The Sheriff's Office, in coordination with Warrenton Police Department, is responsible for implementing evacuation. In order to limit access to the hazard area, various personnel and devices will be required, such as the following:

- Personnel to direct traffic and man control points
- Signs to control or restrict traffic
- Two-way radios to communicate to personnel within and outside the secured area
- Control point(s)
- Adjacent highway markers indicating closure of area
- Markers on surface roads leading into the secured area
- Patrols within and outside the secured areas
- An established pass system for entry and exit of secured area(s)

Signing and Marking – The Virginia Department of Transportation is responsible for the placement and/or installation of any and all traffic control devices, to include signs, markings, and/or barricades.

Evacuation – Should an evacuation become necessary, warning and evacuation instructions will be put out via radio and television. Also, the Sheriff's Office, Warrenton Police Department, and Volunteer Fire Companies will use mobile loudspeakers to ensure all residents in the threatened areas have received the evacuation warning. Additional measures should be taken to warn special facilities as needed, such as schools, hospitals, nursing homes, etc.

Evacuation Areas – The EMC, in coordination with the Sheriff's Office, Warrenton Police Department, and Volunteer Fire Companies and Rescue Squads, will outline areas which may need to be evacuated, such as the floodplain and areas within one-half mile (or other designated radius of risk) of sites with a potential for a hazardous substances incident. Such sites should include industrial plants, highways and railroads upon which hazardous materials are transported, and warehouses or dump sites where such materials are stored or disposed.

Care Centers – The Sheriff's Office will maintain order and provide for vehicle security at Care Centers, to include Shelters, Vaccination Centers, and Mass Care Centers. Other schools, churches, or public facilities may also be designated and used as needed. Final



selection and coordination of the facilities will be made by Emergency Management at the time of the emergency.

Advice to Evacuees – Evacuees will be advised to take the following items with them if time and circumstances permit: photo identification, one change of clothing, special medicines, baby food and supplies (if needed), and sleeping bags or blankets. They will also be advised to secure their homes and turn off utilities before leaving. The Sheriff's Office, in coordination with Warrenton Police Department, will coordinate security of the evacuated area. VDOT personnel will assist in controlling access to the evacuated area by erecting traffic barriers at strategic points.

Additional Duties – The Sheriff's Office may be asked to notify or coordinate with law enforcement officials in another locality to notify families about dead, seriously injured, or missing relatives. Crisis counseling services may also be needed.

D. Concept of Operations

In an emergency or disaster, Law Enforcement agencies will follow their current departmental policies and procedures. The situation may exceed their capabilities requiring additional assistance. Requests for assistance for civil disorder and counter-terrorist activities can be made through the VEOC.

E. Actions

a) Mitigation/Preparedness

- a. Develop and maintain plans to provide for effective law enforcement, prompt warning and evacuation, traffic and crowd control, search and rescue, and the security of vital facilities and supplies.
- b. Identify essential facilities and develop procedures to provide for their security and continued operation in time of emergency.
- c. Develop procedures for promptly warning the public of an emergency, using any means necessary/available (i.e., telephone, public address systems, knocking on doors).
- d. In conjunction with Emergency Management develop procedures for warning and evacuating residents with special needs (elderly, handicapped, etc.) Anticipate and resolve problems associated with special needs groups such as evacuating nursing homes, schools, jail, etc.
- e. Identify potential evacuation routes in the event of a major emergency situation.
- f. Develop procedures and provide training for the search and rescue of missing persons.



ESF 13 LAW ENFORCEMENT

- g. Develop strategies to effectively address special emergency situations that may require distinct law enforcement procedures, such as civil disorders, hostage or terrorist situations, and bomb threats or detonations.
- h. Develop or support community education program on emergency preparedness and survival and safety during emergencies.

b) Response/Recovery

- a. Implement evacuation procedures for the threatened areas, if necessary. Instruct evacuees to bring photo identification, one change of clothes, medicine, baby food, sleeping bags, and other supplies, as required.
- b. Provide traffic and crowd control, as required.
- c. Implement the necessary security at the emergency site, evacuated areas, vital facilities, shelter areas, and supplies.
- d. Effect evacuation, as required.
- e. Secure the emergency site, evacuated areas, vital facilities, and supplies.
- f. Continue to provide traffic and crowd control.
- g. Continue to warn the public and assist with providing protective action guidance.
- h. Conduct search and rescue operations, as required.
- i. Implement existing mutual aid agreements with other jurisdictions, if necessary.
- j. Complete the necessary post-emergency investigations while continuing to maintain law and order within the county. Assist in state and federal investigation as necessary.
- k. Support cleanup and recovery operations as required.
- l. Assist with identification of the dead, if necessary.
- m. Assist with damage assessment.
- n. Complete disaster-related expense records for services provided and within your control and submit To the Finance Section Chief.



ESF 14 LONG TERM COMMUNITY RECOVERY

Primary Agency:

Fauquier County Department of Fire, Rescue and Emergency Management

Support Agencies and Organizations:

Fauquier County Community Development, Fauquier County Economic Development, Fauquier County Department of Social Services, County PIO, VDEM, non-governmental partners

I. Introduction

A. Purpose

To develop a comprehensive and coordinated recovery process that will bring about the prompt and orderly restoration of community facilities and services, infrastructure, and economic base, while providing for the health, welfare and safety of the population.

B. Scope

The scope of ESF #14 may vary depending on the magnitude and type of incident. This ESF is activated for large-scale or catastrophic incidents that require state and federal assistance to address significant long-term impacts in such areas as housing, business and employment, community infrastructure, and social services.

1. There are two phases of recovery: short term and long term. They are both described below.

- **Short-term Recovery** – Short-term recovery strategies include the restoration and maintenance of life-support facilities, services, and resources (i.e., energy, water, food, and shelter, health care) to meet the basic subsistence needs of survivors, the implementation of health care measures to prevent or mitigate against the spread of disease, and the restoration of critical industries to facilitate and enhance recovery operations. Federal and State catastrophic disaster plans will support this effort.
- **Long-term Recovery** – Long-term strategies strive to restore and reconstruct the post-disaster environment to pre-disaster conditions. Federal and State agencies will provide technical assistance in the long-term planning and redevelopment process. Economic aid will be provided to assist the County in rebuilding its economic base, replacing and restoring its housing inventory, and ensuring all construction and development complies with current building codes and plans. Regional cooperation and coordination will be stressed and promoted at all levels



ESF 14 LONG TERM COMMUNITY RECOVERY

of government in order to achieve the priorities established and facilitate recovery efforts. Strategies will be developed by the County, in coordination with regional local governments and Economic Planning Councils. Federal and State catastrophic disaster plans will support this effort.

2. A request from the Governor to the President of the United States for a Presidential Declaration will be based on the magnitude and severity of the situation and the inability of the County to recover without assistance.
3. A Presidential Disaster Declaration includes Public Assistance Programs (available to local governments and certain private, non-profit organizations), Individual Assistance Programs (available to individuals and families), Small Business Administration Assistance and Hazard Mitigation Programs.
4. A Disaster Field Office will be established to administer disaster assistance programs.
5. Disaster assistance is also available from the USDA for the agriculture business community.
6. Assistance from county departments will be essential in expediting assistance to the County after a Presidential Declaration.
7. Activities and expenditures must be thoroughly documented from the onset of the disaster. Procedure and forms necessary to document are included in each ESF guide.
8. Mitigation projects are determined following a disaster. The County can apply for mitigation grants.

C. Organizational Roles and Responsibilities

Fauquier County Fire, Rescue and Emergency Management

- a. Responsible for coordination associated with initiating recovery efforts.
- b. Transition EOC activation from Response to Recovery.
- c. Serves as primary agency responsible for coordinating with local, state, federal and non-governmental partners regarding recovery efforts.
- d. Identify, prioritize, procure, and allocate available resources to initiate recovery efforts.
- e. Coordinate with partners to develop recovery priorities.
- f. Identify and develop transition strategies for prolonged unmet needs.



ESF 14 LONG TERM COMMUNITY RECOVERY

D. Concept of Operations

This ESF will assess the social and economic impacts and coordinate efforts to address long-term community recovery issues resulting from a disaster or emergency and coordinate with governments, non-governmental organizations, and private sector organizations to develop a comprehensive long-term recovery plan.

E. Actions

a) Mitigation/Preparedness

- a. Review the Regional Hazard Mitigation Plan to identify vulnerable facilities.
- b. Coordinate with identified vulnerable facilities on emergency preparedness and continuity planning.
- c. Analyze and evaluate long-term damage assessment data.
- d. Coordinate public awareness campaign to promote all hazards emergency preparedness for the whole community.

b) Response/Recovery

- a. Identify available resources to initiate recovery efforts.
- b. Consider long-term resource requirements.
- c. Develop recovery priorities.
- d. Coordinate with state and federal agencies regarding recovery programs.
- e. Coordinate with ESF 6 to identify resource requirements to initiate demobilization and address prolonged unmet needs.



Primary Agency:

Public Information Officers (County, School, Sheriff, DFREM)

Support Agencies and Organizations:

Local TV Stations, Local Radio Stations, Local Newspaper, Communications Division, and Emergency Management Department

I. Introduction

A. Purpose

Provide for efficient and coordinated continuous flow of timely information and instructions to the public using all available communications media prior to, during, and following an emergency or disaster.

B. Scope

Provide emergency public information actions before, during, and following any emergency. Potentially, public information response could involve personnel from all jurisdictions, organizations, agencies, and areas within the affected area. The extent of the external affairs support function encompasses times between disasters as well for the purpose of educating the public on what to do and how to plan in the event of an emergency.

Additionally the ESF #15 scope includes:

- Establishment of a Joint Information Center (JIC) if warranted will allow effective lines of communication between the PIO and the Emergency Management Department; the PIO, the Communications Division, and other supporting organizations; and ultimately the PIO and the public.
- Primary agencies will also instruct support agencies in how to disseminate information quickly, effectively, and in a tone that engages its audience.
- Accounting for potential losses in communication equipment either on the side of the sender or the receiver.
- Sets up a framework for providing information to the citizens, which includes additional information about the event and what residents can do to prepare and protect themselves and those around them.



ESF 15 EXTERNAL AFFAIRS

- All agencies and organizations are responsible for providing the PIO with accurate and timely information, because that information will be used to save lives.
- The Primary Agency will assist with Support Agencies and Organizations by actively participating in exercise development, training, planning and mitigation efforts to better prepare for large-scale emergencies or disasters.

C. Organizational Roles & Responsibilities

External Affairs will identify a Public Information Officer (PIO) to serve as the primary ESF #15 coordinator. If other officials are needed, they will serve within the JIC.

The Public Information/Affairs Officer is responsible for providing the community with information on impending or existing emergencies, to include immediate protective actions they should take such as sheltering or evacuation, as well information regarding recovery operations

If the situation warrants, a Joint Information Center (JIC) may be activated. The JIC location will be established in an area to alleviate crowding near an incident. This area will be used to coordinate media activities under supervision of the Public Information Officer (PIO). Reference the Joint Information Center Coordination and Management Appendix (to be developed).

All agencies and organizations are responsible for providing the PIO with appropriate timely information about the incident and actions needed to save lives and protect property.

Responsibilities/Actions:

- Develop standard operations procedures (SOPs) to carry out the public information function;
- Develop and conduct public information programs for community/citizen awareness of potential disasters, as well as personal protection measures for each hazards they may face;
- Develop Rumor Control Procedures;
- Prepare advance copies of emergency information packages for release through the news media during actual emergencies;
- Regularly brief local news media personnel, community officials, local, state, and federal agencies on External Affairs policies, plans, and procedures;
- Maintain current contact info for local radio stations, televisions stations, cable companies, websites, and newspapers to be utilized for public information releases;
- Maintain support agreements and liaison arrangements with other agencies and the new media, if needed; to streamline the information flow.



ESF 15 EXTERNAL AFFAIRS

- Maintain arrangements to provide a briefing room for the media.
- Coordinate with VDEM PIO, Governor's Press Secretary and the Secretary of Public Safety to prepare initial press releases;
- Assist with the preparation/transmission of EAS messages, if needed;
- Disseminate news releases and daily Situation Reports from the EOC.
- Disseminate information to elected officials through the legislative liaison function;
- Establish, with assistance from other county agencies, a Public Inquiry Center for the general public to call for information;
- Assign someone to keep the Facebook, Twitter, other public warning/information accounts regularly updated with accurate information
- Monitor the media to insure accuracy of information and correct inaccurate as quickly as possible;
- Plan and organize news conferences with the Governor's staff, if necessary;
- Provide information to the public about available community disaster relief assistance and mitigation programs;
- Keep public officials briefed
- Facilitate communications between the public and other agency officials to ensure that affected people have access and knowledge about benefits for which they may be eligible.

D. Concept of Operations

E. Actions

- a) Mitigation/Preparedness
 - a. As appropriate, identify potential opportunities for mitigating the impacts of future incidents on the dissemination of information.
 - b. Develop standard SOPs to support plans and procedures that distribute public information
 - c. Conduct training and exercises, which inform the public of potential disasters, how to protect themselves against these disasters, and ultimately create aware citizens.
 - d. Develop and maintain advanced copies of emergency information, and disperse them throughout the local news media so they can disperse the information.
 - e. Develop and maintain notification rosters and keep personnel like news stations, local, state, federal, and other supporting agencies informed about External Affairs policies, Plans, and Procedures.
 - f. Ensure protection of vital records, and keep records, especially of active news stations, so when disaster strikes they can all be utilized to inform the public.
 - g. Establish and maintain support agreements with other agencies



ESF 15 EXTERNAL AFFAIRS

- h. Conduct planning with designated cooperating agencies to make and sustain agreements to establish a briefing room for news personnel near but not in the disaster area.
- b) Response/Recovery
 - a. Update news outlets continuously with information crucial to the response effort.
 - b. Inform elected officials.
 - c. Create a public information center that is focused on taking and responding to public information.
 - d. Ensure accuracy of information by monitoring news websites as well as other forms of social media.
 - e. Inform locals in the affected areas about disaster relief centers, and programs which help citizens recover, and try to mitigate for the next disaster.
 - f. Continue to provide information to the public about public safety, and the recovery effort, as well as answer questions about the effort.



ESF 15 EXTERNAL AFFAIRS

MEDIA CONTACTS

Newspaper	Address	Phone Number(s)
Fauquier Times	41 Culpeper Street, Warrenton, VA 20186	Office phone number: 540-347-4222 fax: 540-349-8676
Free Lance Star	1340 Central Park Blvd. Suite 100 Fredericksburg, VA 22401	1-540-374-5000
Culpeper Star Exponent	122 West Spencer Street, Culpeper, VA 22701	1-540-825-0771 Fax: 1-540-825-5211 After hours: 1-540-825-0771 x110
Fauquier Now	50 Culpeper Street, Suite 3, Warrenton, VA 20186	540-359-6574 Lou Emerson's Cell: 540-270-1845
Radio Stations	Address	Phone Number(s)
WKCW 1420 AM		540-351-0101 202-812-0524
WTOP-103.5FM/107.7FM	3400 Idaho Avenue, NW Washington, DC 20016	202-985-5000
WINC-92.5FM	520 North Pleasant Valley Road Winchester, VA 22601	Office Phone: (540) 667-2224 Fax: (540) 722-3295
WPER-89.9FM	6546 Lovers Lane Warrenton, VA 20186	Studio Number: 540/347-4825 or 1-877-859- 9PER Fax line: 540-347-3562
WPRZ 88.1FM	219 East Davis Street, Suite 220, Culpeper, VA 22701	Tel. 540-727-WPRZ (9779)
WMAL-105.9MF/630AM	4400 Jenifer Street NW, Washington DC 20015	Newsroom: 1- 202-686-3020
DC101-101.1FM	1801 Rockville Pike, Rockville, MD 20852	Station Number: 1-866-91-dc101 Fax: 1-301-565-3329
Television Stations	Address	Phone Number(s)
NBC4	4001 Nebraska Avenue NW Washington, D.C. 20016	Newsroom: 202-885-4111
WTTG-Fox 5 and WDCA My20	5151 Wisconsin Ave NW Washington, DC 20016	NEWSROOM: 202.895.3000
WJLA-ABC7	1100 Wilson Blvd. Arlington, VA 22209	Main: 703-236-9555 News Fax: 703-236-2324
Social Media		
Facebook	Fauquier County Department of Emergency Management	
Twitter	FCDEM	
Instagram	Fauquier County DFREM	



ESF 15 EXTERNAL AFFAIRS

OFFICES OF THE MEDICAL EXAMINER

Central District

400 East Jackson Street
Richmond, VA 23219-3694
(804) 786-3174

Tidewater District

830 Southampton Avenue, Suite 100
Norfolk, VA 23510
(757) 683-8366

Northern District

10850 Pyramid Place, Suite 121
Manassas, VA 20110
(703) 530-2600

Western District

6600 Northside High School Road
Roanoke, VA 24019
(540) 561-6615



ESF 15 EXTERNAL AFFAIRS

**JOINT INFORMATION CENTER
COORDINATION AND MANAGEMENT APPENDIX
TO BE DEVELOPED**



Primary Agency:

Virginia National Guard

Support Agencies and Organizations:

Virginia Department of Emergency Management, Fauquier County Fire, Rescue and Emergency Management, Fauquier County Sheriff's, Town of Warrenton Police

I. Introduction

A. Purpose

The Military Affairs Emergency Support Function (ESF #16) is to act as a guide that assists the Virginia National Guard in responding in times of a major disaster.

B. Scope

Responsibilities of the primary agency involved include but are not limited to:

- Assist with Evacuations
- Assist with transportation for emergency calls
- Assist with security operations

C. Organization and Responsibilities:

Organization:

The Virginia National Guard, when directed by the Governor of the Commonwealth of Virginia, will deploy its assets including personnel, equipment, and resources, coordinated deployment through its onsite commanders and the county EOC to assist authorities when requested through State EOC.

The Virginia National Guard will provide Military Support to Civil Authorities in accordance with the existing Virginia National Guard Operation Plan for Military Support to Civil Authorities.



The National Guard units will either be stationed at the National Guard Armory located in the town of Warrenton (692 Waterloo Road, Warrenton, VA) or prepositioned throughout the affected areas. Their missions will be coordinated by the EOC through their onsite Commander who will be stationed at the EOC.

Policies:

In accordance with existing National Guard Bureau Regulations, it is understood that the primary responsibility of the National Guard is disaster relief within the community. In addition, it is understood that the National Guard will be requested if the need for assistance will or is already outpaced the available county resources.

Responsibilities:

Provide Military Support to the EOC on a mission request basis, within the Virginia National Guard's capability, and the limitations of State law, military regulations, and any applicable Governor's Executive Order.

D. Concept of Operations

Under normal operations the National Guard has no operational responsibility. If available National Guard units are encouraged to participate in Emergency Preparedness drills in the county. The county will submit a request for capability through the VEOC.

E. Actions

a) Mitigation/Preparedness

- a. Identify deployment sites based on the type, location and magnitude of the disaster.
- b. Participate in training and exercises conducted by Fauquier County Department of Fire, Rescue and Emergency Management.

b) Response/Recovery

- a. The onsite commander or designee will staff the EOC to serve as a liaison between Emergency Management and National Guard troops.
- b. Based on the type and magnitude of the disaster, VNG may assist in evacuations, search and rescue missions, and transportation support requiring specialized equipment.



ESF 17 VOLUNTEER AND DONATIONS MANAGEMENT

Primary Agency:

Department of Social Services

Support Agencies and Organizations:

County Public Libraries, American Red Cross, County PIO, General Services, Department of Fire, Rescue and Emergency Management, County Sheriff, Town of Warrenton Police

I. Introduction

A. Purpose

To effectively and efficiently manage the flow of unsolicited goods and unaffiliated volunteers into Fauquier County during a disaster.

B. Scope

The volunteer and donation management process must be organized and coordinated in such a way to ensure that the affected community is able to take full advantage of the appropriate types and amounts of the donated materials and volunteers. This must be done in a manner that precludes interference with or hampering of other emergency operations. Responsibilities involved include but are not limited to:

- Recruitment, registering and tracking, and deployment of volunteers
- Intake, tracking, and distribution of donated materials
- Intake, tracking(must be very precise and transparent), and distribution of donated or monetary donations

C. Organization and Responsibilities

Responsibilities

- Identify potential sites and facilities such as churches, warehouses, gymnasiums, etc. to manage donated goods and services being channeled into the disaster area.
- Identify the necessary support requirements to ensure the prompt establishment and operations of facilities and sites.
- Assign the tasks of coordinating auxiliary manpower and material resources.
- Develop procedures for recruiting, screening, training, registering and utilizing volunteers.
- Develop procedures for the management, organization, storage, and distribution of donated goods and items.



ESF 17 VOLUNTEER AND DONATIONS MANAGEMENT

- Develop a critical resource list and procedures for acquisition in time of crisis.
- Identify a list of special materials needed, such as medical supplies for special needs population, formula for infants, insulin, etc.
- Developed and maintain MOU/MOA/Mutual Aid Agreements
- Assign volunteers to tasks that best utilize their skills and experience;
- Develop and maintain a database to track individual volunteers and financial contributions, as well as developing and maintaining a database of received goods;
- Develop and staff a “Donations Hot-Line” for individuals with questions concerning donations and volunteering;
- Compile and submit records for all disaster-related events, to include monetary financial tracking and procurement.

D. Concept of Operations

During and following a major disaster, requirements for goods and services may exceed local capabilities. ESF 17 will assist in finding and receiving donated goods and volunteers to meet their needs. Management of unsolicited donated goods and unaffiliated volunteers involves a cooperative effort by local and voluntary and community based organizations, the business sector and the media.



ESF 17 VOLUNTEER AND DONATIONS MANAGEMENT

E. Actions

Mitigation/Preparedness

- a. Pre-identify potential sites and facilities to manage donated goods and services being channeled into the disaster area.
- b. Identify the necessary support requirements to ensure the prompt establishment and operation of these facilities and sites.
- c. Assign the tasks of coordinating auxiliary manpower and material resources.
- d. Develop procedures for recruiting, registering and utilizing volunteers.
- e. Develop a critical resources list and procedures for acquisition.
- f. Develop procedures for the management of donated goods.

Response/Recovery

- a. Recruit and register volunteers. Provide lodging and care of volunteers.
- b. Monitor volunteer use for maximum results. Assign volunteers to tasks that best utilize their skills.
- c. Maintain records of volunteer hours and activities in preparation for Public Assistance Process.
- d. Coordinate establishment and management of volunteer reception centers and distribution sites.
- e. Establish and maintain a phone line for residents to call for information and assistance.
- f. Assist with damage assessment.
- g. Maintain a record of disaster-related expenses.
- h. Coordinate information with PIO to disseminate to public regarding distribution sites.



ESF 18 ANIMAL RESCUE AND PROTECTION

Primary Agency:

Fauquier SPCA, Fauquier County Sheriff's Department – Animal Control Division

Support Agencies and Organizations:

Virginia Department of Agriculture and Consumer Services, Commonwealth of Virginia Game Warden, Virginia Cooperative Extension, American Red Cross, Private Organizations

I. Introduction

A. Purpose

To ensure the humane care and treatment of animals during an emergency situation and coordinate efforts to provide temporary shelter.

B. Scope

Provide rescue, shelter, food, water and first aid to (a) animals belonging to citizens utilizing public shelters and (b) animals left in evacuated areas. Provide assistance in sheltering or relocating livestock and wildlife in the affected area.

C. Organizational Roles and Responsibilities

Fauquier SPCA

- a. In accordance to the MOU between Fauquier County and the SPCA, the SPCA will have a disaster plan in place for sheltering community animals abandoned or running at large in the event of a natural or manmade disaster.

Fauquier County Sheriff's Department – Animal Control Division

- a. Provide personnel, resources and supplies to conduct shelter and rescue operations.
- b. Provide frequent updates to Emergency Operations Center.
- c. Develop and maintain a Shelter Operations Plan.
- d. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.



ESF 18 ANIMAL RESCUE AND PROTECTION

VDACS

- a. Interpret and enforce Virginia regulations pertaining to the health, humane care, and humane handling of livestock, poultry, and companion animals.

Commonwealth of Virginia Game Warden

- a. Provide personnel and equipment to assist in shelter operations.
- b. Provide Coordinator with frequent status updates.
- c. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.

Virginia Cooperative Extension

- a. Provide information to local farmers, veterinarians and local officials in response to disease outbreak involving livestock.
- b. Maintain records of damages and losses to local farms.
- c. Maintain records of cost and expenditures and forward to the Finance/Administration Section at the EOC.

American Red Cross

- a. Provide assistance to private organizations in the county relating to sheltering animals.

D. Concept of Operations

The protection of companion animals and livestock is the responsibility of the owners.

All requests for assistance and resources will be coordinated through the Emergency Operations Center.

Shelters that have been established for citizens will not accept animals, with the exception of service animals.



ESF 18 ANIMAL RESCUE AND PROTECTION

E. Actions

a) Mitigation/Preparedness

- a. Develop, maintain, and disseminate animal rescue and protection plan.
- b. Provide training to organizations and staff on plan and procedures.
- c. Develop mutual aid agreements or memorandums of understanding with organizations that have a responsibility for animal rescue and protection.
- d. Develop list of equipment, personnel and resources needed to efficiently operate a pet shelter.
- e. Identify and maintain list of pet sheltering facilities.
- f. Identify resources and personnel and maintain list to transport pets to shelter.
- g. Disseminate animal care and control plans and procedures agencies involved to ensure efficient response to and recovery.
- h. Acquire equipment and resources necessary to provide effective response.
- i. Develop list of potential shelter locations in an unaffected area if possible.
- j. Identify resources and personnel to assist in transportation of animals to shelters.
- k. Disseminate list of potential shelter locations to public.

b) Response/Recovery

- a. Implement mutual aid agreements and memorandums of understanding.
- b. Insure appropriate recordkeeping so that federal or state disaster assistance can be sought for reimbursement of disaster related expenditures.
- c. Complete an after action review.
- d. Review animal rescue and protection plan and procedures. Update as necessary from findings from the after action review.
- e. Review mutual aid agreements and memorandum of understanding. Update as necessary.
- f. Assist in the preparation and submission of disaster assistance applications for reimbursement of disaster related expenditures.